

**CITY OF LAKE CRYSTAL - VARIANCE REQUEST**

\$175.00 FEE      DATE PAID \_\_\_\_\_ (MUST BE PAID PRIOR TO PUBLIC HEARING)

Name of Applicant: \_\_\_\_\_ Permit # \_\_\_\_\_

Street \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Project Address: \_\_\_\_\_

Legal Description of Parcel: \_\_\_\_\_

Zone: \_\_\_\_\_

Specific Variance Requested: \_\_\_\_\_

What Conditions make this variance necessary: \_\_\_\_\_

The Site Plan shall include the following information:

- a. Sketch of Site (include adjacent property, roads, alleys, etc.)
- b. Size of Structure
- c. Describe Drainage

Staff Comments: \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Planning Commission Action

- Recommended
- Recommended w/conditions
- Not Recommended
- Tabled

City Council Action

- Approved
- Approved w/conditions
- Disapproved
- Tabled

\_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

Date of Applicant Notification: \_\_\_\_\_