PURSUANT TO DUE CALL AND NOTICE THEREOF
THE LAKE CRYSTAL CITY COUNCIL MET IN THEIR REGULAR MEETING
ON TUESDAY, JANUARY 2, 2018 AT 7:30 O’CLOCK P.M.
IN THE COMMUNITY ROOM OF THE
CITY HALL BUILDING
100 E ROBINSON STREET

Members present: Mayor Ahrenstorff, Councilors Schultz, Wiens, Hoechst, and Cooper.

Staff members present: Taylor Gronau, City Administrator; Teri Hobart, Office Manager; Christopher Kennedy, City Attorney; Mike Maurer, Blue Earth County Sheriff’s Department; Lisa Jacoby, Office Assistant; and Dean Tibbetts, Street and Maintenance Superintendent.

Others present: None.

Call to Order: Mayor Ahrenstorff called the meeting to order.

Pledge of Allegiance: All present stood and said the Pledge of Allegiance to the flag.

Approval of Meeting Minutes:
Councilor Wiens moved and Councilor Hoechst seconded the motion to approve the minutes of the December 18, 2017 Regular Meeting of the City Council. All present voted in favor thereof. Motion carried.

Approval of City Bills:
Councilor Cooper moved and Councilor Hoechst seconded the motion to approve city bills totaling $99,253.09. All present voted in favor thereof. Motion carried.

Ambulance Department Update:
- No report.

Fire Department Update:
- No report.

Police Department Update:
- Warning notices are being put on vehicles in violation of the City’s parking ordinance.

Street Department Update:
- The broom has been received.
- There were 46 vehicles that had warning notices put on them concerning snow removal.
- Most of the catch basins have been cleaned.
- The skid loader should be delivered in two weeks.

City Attorney Update:
- No report.

Administrator’s Update:
- Bids are being accepted for the painting of the water tower are due by 1 p.m., January 25.
Action Items:

A. Consider designation of the City of Lake Crystal’s official depository:
   Councilor Cooper moved and Councilor Wiens seconded the motion to designate
   MinnStar Bank as the official depository. All present voted in favor thereof. Motion carried.

B. Consider designation of the City of Lake Crystal’s official newspaper:
   Councilor Hoechst moved and Councilor Cooper seconded the motion to designate the
   Lake Crystal Tribune as the official newspaper. All present voted in favor thereof. Motion carried.

C. Consider designation of the City of Lake Crystal’s official meeting time and date:
   Councilor Wiens moved and Councilor Cooper seconded the motion to designate the
   first and third Monday at 7:30 p.m. of each month as the official meeting time and date. All present voted in favor thereof. Motion carried.

D. Consider City of Lake Crystal City Council department assignments:
   Councilor Hoechst moved and Councilor Cooper seconded the motion to approve the
   City Council department assignments as presented. All present voted in favor thereof. Motion carried.

E. Consider City of Lake Crystal City Council appointments and designations:
   Councilor Cooper moved and Councilor Hoechst seconded the motion to approve the
   appointments and designations as presented. All present voted in favor thereof. Motion carried.

F. Consider approval of 2018 mileage reimbursement rate:
   Councilor Hoechst moved and Councilor Wiens seconded the motion to approve $0.545
   as the 2018 mileage reimbursement rate. All present voted in favor thereof. Motion carried.

G. Consider approval of Resolution No. 1801, Designating Minimum Restricted Fund Balances:
   Councilor Cooper moved and Councilor Hoechst seconded the motion to approve
   Resolution No. 1801. All present voted in favor thereof. Motion carried.

H. Consider approval of Resolution No. 1802, Accepting Donation from Fire Relief Association
   to the City of Lake Crystal:
   Councilor Wiens moved and Councilor Hoechst seconded the motion to approve
   Resolution No. 1802. All present voted in favor thereof. Motion carried.

I. Consider approval of Resolution No. 1803, Accepting Donations to the City of Lake Crystal:
   Councilor Hoechst moved and Councilor Wiens seconded the motion to approve
   Resolution No. 1803. All present voted in favor thereof. Motion carried.

J. Consider 2018 Lake Crystal Fire Relief Association Contribution:
   Councilor Cooper moved and Councilor Hoechst seconded the motion to approve the
   2018 Lake Crystal Fire Relief Association Contribution of $3,750.00. All present voted in favor thereof. Motion carried.
K. Consider renewal of contract with Burkhardt & Burkhardt, Ltd. for auditing services:
Councilor Hoechst moved and Councilor Wiens seconded the motion to approve the renewal of the 5-year contract with Burkhardt & Burkhardt, Ltd. for auditing services. All present voted in favor thereof. Motion carried.

L. Consider approval of amendments to the City of Lake Crystal Personnel Policy:
Councilor Cooper moved and Councilor Hoechst seconded the motion to approve the amendments to the City of Lake Crystal Personnel Policy as presented. All present voted in favor thereof. Motion carried.

M. Consider approval of cost-of-living wage adjustments for non-union employees:
Councilor Wiens moved and Councilor Schultz seconded the motion to approve cost-of-living wage adjustments for non-union employees, excluding the City Administrator. All present voted in favor thereof. Motion carried.

N. Consider scheduling a City Hall/Library public open house:
Councilor Hoechst moved and Councilor Cooper seconded the motion to schedule a City Hall/Library Open House on February 5, 2018 4pm-6:30p.m. All present voted in favor thereof. Motion carried.

O. Convene into closed session under Minnesota Statutes 13D.05 to consider the performance of City Administrator, Taylor Gronau:
Councilor Cooper moved and Councilor Hoechst seconded the motion to convene into closed session at 7:55 p.m. All present voted in favor thereof. Motion carried.
Councilor Cooper moved and Councilor Schultz seconded the motion to end the closed session. All present voted in favor thereof. Motion carried.

P. Reconvene into open session:
Councilor Wiens moved and Councilor Hoechst seconded the motion to reconvene into open session at 8:25 p.m. All present voted in favor thereof. Motion carried.

Q. Consider action on the performance of City Administrator, Taylor Gronau:
Councilor Schultz moved and Councilor Hoechst seconded the motion to approve increasing City Administrator Gronau’s annual salary to $80,000 effective on his 2017 anniversary date. All present voted in favor thereof. Motion carried.

Information/Discussion Items:

A. Upcoming meetings and events:
- LCARC Blood Drive – Wednesday, January 3 – 12:30 p.m. – 6:30 p.m.
- Annual Christmas Tree Pick-up – Tuesday, January 9
- Public Utilities Commission regular meeting – Tuesday, January 9 – 7:30 a.m.
- Economic Development Authority annual meeting – Tuesday, January 9 – 4:30 p.m.
- Blue Earth County Mayors’ and Clerks’ meeting – Thursday, January 11 – 6:30 p.m. – Lake Crystal
- City Offices Closed – Monday, January 15 – Martin Luther King, Jr. Day
- City Council regular meeting – Tuesday, January 16 – 7:30 p.m.
Council Comments and Observations:

Adjournment
Councilor Cooper moved and Mayor Ahrenstorff seconded the motion to adjourn. All present voted in favor thereof. Motion carried.

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Brad Ahrenstorff, Mayor

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Taylor Gronau, City Administrator