

PURSUANT TO DUE CALL AND NOTICE THEREOF
THE LAKE CRYSTAL CITY COUNCIL MET IN THEIR REGULAR MEETING
ON MONDAY, JANUARY 3, 2022 AT 7:30 O'CLOCK P.M.
IN THE COMMUNITY ROOM OF THE
CITY HALL BUILDING
100 E ROBINSON STREET
& VIA TELECONFERENCE 1-866-899-4679
CONFERENCE CODE 207-498-085

Members present: Mayor Wiens, and Councilors Cooper, Hanson, Turgeon and Gengler.

Staff members present: Taylor Gronau, City Administrator; Sara Raisbeck, Office Assistant; Dean Tibbetts, Street Department; and Christopher Kennedy, City Attorney.

Others present: No others were in attendance.

Call to Order: Mayor Wiens called the meeting to order at 7:30 p.m.

Pledge of Allegiance: All present stood and said the Pledge of Allegiance to the flag.

Staff Reports

Ambulance Department Update:

- No report.

Fire Department Update:

- No report.

Police Department Update:

- No report.

Street & Parks Department Update:

- Enquired about COVID-19 protocols. The City Council directed staff to follow CDC guidelines.

City Attorney Update:

- No report.

City Administrator Update:

- There are three open spots on the Parks and Recreation Commission. Applications are due January 31, 2022.
- A public hearing on the Wastewater Treatment Plant Facility Plan has been scheduled for Wednesday, February 2, 2022 at 6 p.m.

Presentation from Mike Humpal – South Central Service Cooperative – City Administrator Search

Mike Humpal discussed the search process for a new City Administrator. A position profile is being drafted and the position will be advertised starting in late January. The expectation is to have a permanent City Administrator start in May.

The City Council discussed the pay range for the position. Mr. Humpal recommended a yearly salary range of \$75,500 to \$100,900. The City Council agreed with this range pending consultation with the Public Utilities Commission.

Approval of Consent Agenda:

- A. December 20, 2021 City Council Workshop
- B. December 20, 2021 Regular Meeting of the City Council
- C. Payment of bills totaling \$190,155.57
- D. Resolution No. 2201, Designating Minimum Restricted Fund Balances
- E. Resolution No. 2202, Accepting Donations
- F. Resolution No. 2203, Approving Transfers
- G. Resolution No. 2204, Declaring City Owned Property as Surplus and Authorizing the Sale of Same

Councilor Hanson moved and Councilor Turgeon seconded the motion to approve the aforementioned Consent Agenda items. All present voted thereof. Motion carried.

Action Items:

A. Consider designation of the City of Lake Crystal’s official depository:

Councilor Cooper moved and Councilor Gengler seconded the motion to designate Minnstar Bank the official depository of the City of Lake Crystal. All present voted in favor thereof. Motion carried.

B. Consider designation of the City of Lake Crystal’s official newspaper:

Councilor Hanson moved and Councilor Turgeon seconded the motion to designate The Lake Crystal Tribune the official newspaper of the City of Lake Crystal. All present voted in favor thereof. Motion carried.

C. Consider designation of the City of Lake Crystal’s official meeting time and date:

Councilor Gengler motioned and Councilor Hanson seconded the motion to designate the first and third Monday of the month at 7:30 p.m. as the City of Lake Crystal’s official meeting time and date. All present voted thereof. Motion carried.

D. Consider City of Lake Crystal City Council department assignments:

Councilor Turgeon motioned and Councilor Hanson seconded the motion to approve the City Council department assignments. All present voted thereof. Motion carried.

E. Consider City of Lake Crystal City Council appointments and designations:

Councilor Turgeon motioned and Councilor Hanson seconded the motion to approve the City Council appointments and designations. All present voted thereof. Motion carried.

F. Consider approval of 2022 mileage reimbursement at the rate of \$0.585:

Councilor Cooper motioned and Councilor Gengler seconded the motion to approve 2022 mileage reimbursement at the rate of \$0.585. All present voted thereof. Motion carried.

G. Consider approval of quote to repair leaf vacuum:

Councilor Cooper motioned and Councilor Turgeon seconded the motion to approve the quote to repair the leaf vacuum in the amount of \$8,497. All present voted thereof. Motion carried.

H. Consider 2022 Lake Crystal Fire Relief Association Contribution:

Councilor Hanson motioned and Councilor Gengler seconded the motion to approve the Lake Crystal Fire Relief Association Contribution in the amount of \$3,900.00. All present voted thereof. Motion carried.

I. Consider rescheduling the January 17, 2022 regular meeting of the City Council:

Councilor Hanson motioned and Councilor Cooper seconded the motion to approve rescheduling the January 17, 2022 regular meeting of the City Council to Tuesday, January 18, 2022 at 7:30 p.m. All present voted thereof. Motion carried.

J. Consider rescheduling the February 21, 2022 regular meeting of the City Council:

Councilor Gengler motioned and Councilor Hanson seconded the motion to approve rescheduling the February 21, 2022 regular meeting of the City Council to Tuesday, February 22, 2022 at 7:30 p.m. All present voted thereof. Motion carried.

Information/Discussion Items:

A. Discuss Lilly Lake Estates trail alternatives:

Councilor Turgeon motioned and Councilor Hanson seconded the motion to approve the Lilly Lake Trail Connection with the trail located on the east side of County Road 6, and behind the curb as it passes under the Highway 60 bridge. All present voted thereof. Motion carried.

B. Ditch 56 sediment hauling route/spoil placement

C. County Road 6 speed sign data

D. 2021 Adopt-a-Drain report

E. Upcoming meetings and events:

- Annual Christmas Tree Pick-up – Tuesday, January 4
- Public Utilities Commission regular meeting – Tuesday, January 4 – 8:00 a.m.
- Economic Development Authority annual meeting – Tuesday, January 11 – 4:30 p.m.

- City Offices Closed – Monday, January 17 – Martin Luther King, Jr. Day
- Parks and Recreation Commission regular meeting – Tuesday, January 18 – 5:30 p.m.
- City Council regular meeting – Tuesday, January 18 – 7:30 p.m.

Council Comments and Observations:

Councilor Gengler requested that an orange flag be put on the “Vehicle Noise Laws Enforced” sign heading into town on Highway 60. There are trucks jake braking.

Councilors discussed the delta removal projects impacts on ice fishing.

Adjournment:

Councilor Cooper moved and Councilor Hanson seconded the motion to adjourn the meeting. All present voted thereof. Motion carried.

Meeting adjourned at 8:54 p.m.

Todd Wiens, Mayor

Taylor Gronau, City Administrator