

PURSUANT TO DUE CALL AND NOTICE THEREOF  
THE LAKE CRYSTAL CITY COUNCIL MET IN THEIR REGULAR MEETING  
ON TUESDAY, JANUARY 18, 2022 AT 7:30 O'CLOCK P.M.  
IN THE COMMUNITY ROOM OF THE  
CITY HALL BUILDING  
100 E ROBINSON STREET  
& VIA TELECONFERENCE 1-866-899-4679  
CONFERENCE CODE 435-250-917

**Members present:** Mayor Wiens, and Councilors Cooper, Hanson, Turgeon and Gengler.

**Staff members present:** Taylor Gronau, City Administrator; Sara Raisbeck, Office Assistant; Dean Tibbetts, Street Department; Christopher Kennedy, City Attorney; and Mike Maurer, Blue Earth County Sheriff's Department.

**Others present:** Rick Almich, Interim City Administrator; Paul Barta, Blue Earth County Sheriff's Department; and Keith Zacharias.

**Call to Order:** Mayor Wiens called the meeting to order at 7:30 p.m.

**Pledge of Allegiance:** All present stood and said the Pledge of Allegiance to the flag.

#### **Staff Reports**

##### **Ambulance Department Update:**

- No report.

##### **Fire Department Update:**

- No report.

##### **Police Department Update:**

- The police department will be hiring another part-time officer to help out as there are concerns about an officer shortage.
- Introduced Paul Barta, who will be taking over Mike Maurer's position at some point this year.

##### **Street & Parks Department Update:**

- Expressed interest in winter part-time help vs summer part-time help to assist in snow removal.
- The City Council directed staff to construct an ice rink on Crystal Lake.
- The street department has decided not to purchase the housing unit for the leaf machine as previously discussed. That will cut an approximately \$5,000 off the previously presented cost estimate for repairs on the leaf machine.

##### **City Attorney Update:**

- No report.

**City Administrator Update:**

- The Ditch 56 sediment removal project continues to progress. A haul route has been finalized. Sediment will be spread on the recently purchased agricultural land. The renters will receive reduced rent for one-year on the portion of the field that it is spread. A temporary easement agreement to access the Baptist Church’s gravel parking lot for the hauling route is being worked on.
- Angie Stier (CEDA) has started. She is working on Tuesday’s and Thursday’s.
- There was an ice dam on City Hall’s roof that caused some damage and leaking. Staff is looking at ways to repair the damage and prevent future damage.
- I met with the Lake Crystal Area Fastpitch Association to discuss the design for the addition to the Abbott Field concession stand. The city has budgeted \$20,000 for this project.
- There are some personnel policy updates that administration is working on.

**Approval of Consent Agenda:**

- A. Minutes from January 3, 2022 Regular Meeting of the City Council
- B. Payment of bills totaling \$135,210.18
- C. Resolution No. 2205, Authorizing Crystal/Loon Lake Recreation to Conduct Charitable Gambling

Councilor Hanson moved and Councilor Cooper seconded the motion to approve the aforementioned Consent Agenda items. All present voted thereof. Motion carried.

**Action Items:**

**A. Consider increasing election judge pay:**

Councilor Gengler moved and Councilor Turgeon seconded the motion to increase election judge pay to \$12.00 per hour. All present voted thereof. Motion carried.

**B. Consider approval of City Administrator position description:**

Councilor Cooper moved and Councilor Hanson seconded the motion to approve the City Administrator position description. All present voted thereof. Motion carried.

**C. Consider approval of City Administrator recruitment profile:**

Councilor Turgeon moved and Councilor Gengler seconded the motion to approve the City Administrator recruitment profile and designated April 4<sup>th</sup>, 2022 and April 5<sup>th</sup>, 2022 as interview dates. All present voted thereof. Motion carried.

**Information/Discussion Items:**

- A. Letter from City Attorney Kennedy – City Council meeting times
- B. COVID-19 isolation and masking guidelines for City staff
- C. Upcoming meetings and events:

- Joint Economic Development Authority/Planning & Zoning Commission meeting- Wednesday, January 19 – 5:00 p.m.
- Planning and Zoning Commission regular meeting – Monday, February 7 – 6:30 p.m.
- City Council regular meeting – Monday, February 7 – 7:30 p.m.

**Council Comments and Observations:**

None.

**Adjournment:**

Councilor Turgeon moved and Councilor Hanson seconded the motion to adjourn the meeting. All present voted thereof. Motion carried.

Meeting adjourned at 8:04 p.m.

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Todd Wiens, Mayor

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Taylor Gronau, City Administrator