

PURSUANT TO DUE CALL AND NOTICE THEREOF
THE LAKE CRYSTAL CITY COUNCIL MET IN THEIR REGULAR MEETING
ON MONDAY, FEBRUARY 7, 2022 AT 7:30 O'CLOCK P.M.
IN THE COMMUNITY ROOM OF THE
CITY HALL BUILDING
100 E ROBINSON STREET
& VIA TELECONFERENCE 1-877-309-2073
CONFERENCE CODE 652-009-261

Members present: Mayor Wiens, and Councilors Cooper, Hanson, Turgeon and Gengler.

Staff members present: Richard Almich, Interim City Administrator; Sara Raisbeck, Office Assistant; Dean Tibbetts, Street Department; Christopher Kennedy, City Attorney; Rhonda Ingebritson, Ambulance Department; and Mike Maurer, Blue Earth County Sheriff's Department.

Others present: Rachel James, Americorps Community Forestry.

Call to Order: Mayor Wiens called the meeting to order at 7:30 p.m.

Pledge of Allegiance: All present stood and said the Pledge of Allegiance to the flag.

Staff Reports

Ambulance Department Update:

- The Lake Crystal Ambulance has had 497 calls from Jan. 1st 2021- Jan. 1st 2022.
- They have had 44 calls so far this year and continue to utilize Mayo as needed.
- They are at short staffed right now. Emergency Medical Technician, Jeremy Berhow and Emergency Medical Driver, Richard McDonald have submitted their resignation.

Fire Department Update:

- No report.

Police Department Update:

- The police department will be hiring another part-time officer.
- During the last snow emergency, the police department towed 12 cars. They will be working with the street department on a few adjustments to make this a smoother process in the future when cars need to be towed.

Street & Parks Department Update:

- The street department continues to work on the ice rink for Crystal Lake.

City Attorney Update:

- No update

City Administrator Update:

- Interim City Administrator, Rick Almich will be in the office three days a week, Monday's, Tuesday's, and Thursday's. He is available to be contacted via cell phone when he is not at the office.
- Rick provided a handout from Mike Humple with South Central Service Cooperative with an update on the City Administrator position.

Approval of Consent Agenda:

- A. January 18, 2022 Regular Meeting of the City Council
- B. Payment of bills totaling \$237,650.21
- C. Resolution No. 2206, Accepting Donations
- D. Resolution No. 2207, Approving Transfers

Councilor Gengler motioned and councilor Cooper seconded the motion to approve the Consent Agenda items. All present voted thereof. Motion carried.

Action Items:

- A. Consider adoption of Ordinance No. 2022 – 01: An Ordinance Creating and Authorizing a Special Use Per Title 15, Section 156.42 of the Lake Crystal Code of Ordinances:**

Council discussed tabling this until further notice.

- B. Consider recommendation from Board of Zoning Adjustments regarding variance request from John Jimenez:**

Council discussed tabling this until further notice.

- C. Consider approval of quote from Rainbow Treecare Scientific Advancements for emerald ash borer treatment equipment and chemical:**

Councilor Hanson moved and Councilor Gengler seconded the motion to approve the quote from Rainbow Tree care Scientific Advancements for emerald ash borer treatment, equipment, and chemicals. All present voted thereof. Motion carried.

- D. Consider appointment of 2022 board and commission members:**

Councilor Cooper moved and Councilor Turgeon seconded the motion to appoint and approve the 2022 board and commission members.

- E. Consider resignation of Emergency Medical Technician, Jeremy Berhow:**

Councilor Hanson moved and Councilor Cooper seconded the motion to approve the resignation of Emergency Medical Technician, Jeremy Berhow. All present voted thereof. Motion carried.

F. Consider resignation of Emergency Medical Responder, Richard McDonald:

Councilor Cooper moved and Councilor Gengler seconded the motion to approve the resignation of Emergency Medical Responder, Richard McDonald. All present voted thereof. Motion carried.

Information/Discussion Items:

- A. Discussed WWTP Facility Plan next steps
Council discussed scheduling another public hearing for the first week in March.
- B. Discussed proposal from Bolton & Menk, Inc. (BMI) for preliminary design of Lily Lake Estates Trail.

Councilor Turgeon moved and Councilor Gengler seconded a motion to approve and accept said proposal from BMI in the amount of \$74,800.00, subject to said funds being appropriated in the 2022 City Budget. All present voted thereof. Motion carried.

C. SMIF Thank You

D. Upcoming meetings and events:

- Public Utilities Commission regular meeting – Tuesday, February 8 – 8:00 a.m.
- Economic Development Authority regular meeting – Tuesday, February 8 – 4:30 p.m.
- City Offices Closed – Monday, February 21 – President’s Day
- Parks and Recreation Commission regular meeting – Tuesday, February 22 – 5:30p.m.
- City Council regular meeting – Tuesday, February 22 – 7:30 p.m.

Council Comments and Observations:

None.

Adjournment:

Councilor Gengler moved and Councilor Hanson seconded the motion to adjourn the meeting. All present voted thereof. Motion carried.

Meeting adjourned at 8:16 p.m.

Todd Wiens, Mayor

Richard Almich, Interim City Administrator