Members present: Mayor Pro-tem Wiens, Councilors Schultz, Hoechst, and Cooper.

Absent Members: Mayor Ahrenstorff.

Staff members present: Taylor Gronau, City Administrator; Teri Hobart, Office Manager; Rhonda Truman Ingebritson, Ambulance Chief; and Christopher Kennedy, City Attorney.

Others present: Owen Todd, Bolton & Menk; Don Marben, Lake Crystal Tribune; Nelson Lund; and Taylor Nelson.

Call to Order: Mayor Pro-tem Wiens called the meeting to order.

Pledge of Allegiance: All present stood and said the Pledge of Allegiance to the flag.

Approval of City Bills:
Councilor Schultz moved and Mayor Pro-tem Wiens seconded the motion to approve city bills totaling $107,809.47. All present voted in favor thereof. Motion carried.

Ambulance Department Update:
- The ambulance inspection is coming up in March.
- There is some confusion concerning the renewal of the ambulance license due to the fee being paid in November 2017.
- Michael Giles was recommended for appointment to the Lake Crystal Ambulance Service pending drug test results and completing ride-a-longs.
- A new television was purchased for the ambulance apartment.
- The Material Safety Data Sheets (MSDS) are being updated.
- Medical guidelines are also being updated.

Councilor Cooper moved and Councilor Hoechst seconded the motion to appoint Michael Giles to the Lake Crystal Ambulance Service. All present voted in favor thereof. Motion carried.

Fire Department Update:
- The ambulance bay garage door is being replaced and the cost is being split 50/50 between the Fire Department and the Ambulance Department.

Police Department Update:
- No report.

Street Department Update:
- No report.

City Attorney Update:
- No report.
Administrator’s Update:
- City Council email addresses are set up and ready to use.
- The Robinson Park restroom project proposal documents are being prepared and will be ready for approval at the next City Council meeting.
- Applications for two open positions on the Lake Crystal Park and Recreation Commission are due by 4 p.m. on Thursday, March 1.

Action Items:
A. Consider approval of Resolution No. 1807, Ordering Project, Approving Plans and Specifications, and Ordering Advertisement for Bids for the 2018 Watonwan Street and Oakland Street Sidewalk Project:
   Councilor Cooper moved and Councilor Schultz seconded the motion to approve Resolution No. 1807. The following vote was taken; Ayes: Cooper, Schultz and Nays: Wiens, Hoechst. Motion Fails.

B. Consider approval of Resolution No. 1808, Ordering Project, Approving Plans and Specifications, and Ordering Advertisement for Bids for the 2018 Robinson Park Trail Project:
   Councilor Cooper moved and Mayor Pro-tem Wiens seconded the motion to approve Resolution No. 1808. All present voted in favor thereof. Motion carried.

C. Consider hiring of Casual Emergency Medical Technician, Wendy Hennager:
   Councilor Hoechst moved and Councilor Schultz seconded the motion to appoint Wendy Hennager as a casual Emergency Medical Technician for the Lake Crystal Ambulance Service. All present voted in favor thereof. Motion carried.

D. Consider hiring of Casual Emergency Medical Technician, Betsy Kilmer:
   Councilor Hoechst moved and Councilor Cooper seconded the motion to appoint Betsy Kilmer as a casual Emergency Medical Technician for the Lake Crystal Ambulance Service. All present voted in favor thereof. Motion carried.

E. Consider approval of 2018 LMCIT Property/Casualty Insurance Binder:
   Councilor Hoechst moved and Councilor Cooper seconded the motion to approve the 2018 LMCIT Property/Casualty Insurance Binder. All present voted in favor thereof. Motion carried.

Information/Discussion Items
A. Blue Earth County Childcare Forgivable Loan Program
B. Tree removal
   Councilor Schultz moved and Councilor Hoechst seconded the motion to remove the walnut tree on the west side of City Hall and replace with another. All present voted in favor thereof. Motion carried.

C. Upcoming meetings and events:
   - Planning and Zoning Commission regular meeting - Monday, March 5 – 6:30 p.m.
   - City Council regular meeting – Monday, March 5 – 7:30 p.m.

Council Comments and Observations:
- No report.

Adjournment
Councilor Hoechst moved and Councilor Cooper seconded the motion to adjourn the meeting. All present voted in favor thereof. Motion carried.

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Brad Ahrenstorff, Mayor

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Taylor Gronau, City Administrator