

MINUTES
Lake Crystal City Council
Monday, April 15, 2024, 7:30 pm
City Council Chambers
100 E. Robinson St.

Mayor Todd Wiens called the meeting to order at 7:30 P.M. Members present: Councilors Brett Hanson, Gina Cooper, and Michael Windsperger. Members absent: Councilor Michael Turgeon

Staff members present: City Administrator Angela Grafstrom; Sara Raisbeck, Administrative Assistant; and Christopher Kennedy, City Attorney; Police Chief, Joe Flavin; Ambulance Director, Rhonda Ingebritson; and Fire Chief, David Paul

Others present: Bryan Stading, EDA

Staff Reports

Ambulance Service Update

Rhonda updated the council on the Ambulance Department including new students that will be taking and passing tests at the end of this month to continue their training along with students that will be coming and will be utilizing the Ambulance house in the summer. The department has received many positive complements and had a lifesaving event while out in the field this month.

Fire Department Update

David Paul reported to the council that the Fire Department has had 25 calls in April so far and had 15 calls in March. They are working on getting some new equipment to replace their current battery powered equipment. They are looking to hire some younger guys soon.

Police Department Update

No report.

Street & Parks Department Update

No report.

City Administrator Update

Written report provided in the packet.

Consent Agenda *(The following agenda items are considered to be non-controversial and routine innature. They will be handled with one motion of the City Council. Councilors may request that specific items be removed from the Consent Agenda and be acted upon separately)*

1. Minutes April 1, 2024, Regular Meeting of the City Council
2. Payment of bills totaling \$160,678.89 (reviewed by Cooper and Hanson prior to the meeting)
3. Cemetery Deed for Laura Neagle
4. Approve Chamber Raffle for May 16 to September 19

Motion made by Councilor Hanson to approve consent items one through four, motion seconded by Councilor Cooper and carried unanimously.

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Action Items

Resolution 2414 Authorizing Sale of Land MnDOT#1

The State of Minnesota has agreed to purchase part of Lots 3 through 9, inclusive, Block 3 Hunt's Addition No 4. Shown as Parcel 211 on Minnesota Department of Transportation for \$4,100.

Motion made by Councilor Windsperger to approve Resolution 2414 authorizing the sale of land MnDOT#1, motion seconded by Councilor Hanson and carried unanimously.

Resolution 2415 Authorizing Sale of Land MnDOT#2

The State of Minnesota has agreed to purchase part of Lot 18, Addition "A" to Lake Crystal, shown as Parcel 51 on Minnesota Department of Transportation for \$7,100.

Motion made by Councilor Cooper to approve Resolution 2415 authorizing the sale of land MnDOT#2, motion seconded by Councilor Windsperger and carried unanimously.

Approve Annual Duathlon Event Route

This annual event sponsored by the Rec Center will be held June 15, 2024, at 9am.

Motion made by Councilor Hanson to approve the Annual Duathlon Event Route, motion seconded by Councilor Cooper and carried unanimously.

Sidewalk Project

Superintendent Tibbetts provided an estimate for sidewalk repairs throughout the city from Clint Adams Concrete. He did try to get a second estimate, but did not receive back a completed estimate from anyone else. A portion of the sidewalks needing repair is along county roads in the city limits so county will cost share on those portions. The city's portion is approximately \$25,304 and Tibbetts plans to do another \$17,523 of city sidewalks for an estimated total of \$42,287.

Motion made by Councilor Hanson to approve the Sidewalk Project, motion seconded by Councilor Windsperger and carried unanimously.

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Information/Discussion Items

Upcoming meetings and events:

- Review Joint Resolution 2024-01 Orderly Annexation
 - The council would like Angela to add this as an action item to the May 6th Council meeting.
- Monday, May 6, 2024, 7:30 PM Regular Council Meeting and signing of Joint Resolution with Garden City Township
- Park & Rec would like to suggest a written agreement with the Saddle Club
 - The council would like Angela to add this to the May 6th meeting agenda.

Council Comments and Observations

Adjournment:

There being no further business of the Lake Crystal City Council, Councilor Hanson motioned to adjourn the regular meeting of April 15th, 2024, motion seconded by Councilor Windsperger and carried unanimously. Meeting adjourned at 7:58 P.M.

Todd Wiens, Mayor

Angela Grafstrom, City Administrator