

MINUTES
Lake Crystal City Council
Monday, May 20th, 2024, 7:30 pm
City Council Chambers
100 E. Robinson St.

Mayor Todd Wiens called the meeting to order at 7:30 P.M. Members present: Councilors Brett Hanson, Gina Cooper, Michael Turgeon, and Michael Windsperger.

Staff members present: City Administrator Angela Grafstrom; Sara Raisbeck, Administrative Assistant; and Christopher Kennedy, City Attorney; Police Chief, Joe Flavin; Dean Tibbetts, Street and Parks Department; and David Paul, Fire Chief

Others present: Brian Sarff, Bolton & Menk; and Ruth Craig, Mankato Saddle Club

Staff Reports

Ambulance Service Update

No report.

Fire Department Update

The Lake Crystal Fire Department is at a total of 32 calls year to date. They are applying for a two-way radio grant that will allow them to update what they currently have. The fire department is getting ready for upcoming summer events, and the fire department generator is scheduled to be installed this coming Thursday, May 23rd.

Police Department Update

Fire Chief Joe Flavin stated that the part-time officer for the Lake Crystal Police Department has almost completed her training and everything has gone well.

Street & Parks Department Update

Streets superintendent, Dean Tibbetts updated the council on some trees around town that will be cut down, cemetery clean up in preparation for Memorial Day, and that Dean will be conducting interviews next week for the summer position.

City Administrator Update

Written report provided in the packet.

Consent Agenda *(The following agenda items are considered to be non-controversial and routine innature. They will be handled with one motion of the City Council. Councilors may request that specific items be removed from the Consent Agenda and be acted upon separately)*

1. Minutes May 6th, 2024, Regular Meeting of the City Council
2. Payment of bills totaling \$78,133.66
 - reviewed by Councilor Cooper and Councilor Hanson prior to the meeting.
3. Cemetery Deed for Hauge. Burial Lot No. 124, Section B, Spaces 3 & 4
4. Ambulance write-off totaling \$1,069.00 as uncollectable

MINUTES
Lake Crystal City Council
Monday, May 20th, 2024, 7:30 pm
City Council Chambers
100 E. Robinson St.

5. Resolution 2417 Appointing MinnStar Bank and removing Lisa Jacoby as a signer.

Motion made by Councilor Hanson to approve consent items one through five, motion seconded by Councilor Cooper and carried unanimously.

Action Items

Approve LCARC HVAC Repairs

Council reviewed the three quotes for the replacement of the HVAC unit serving the Rec Center Weight Room. Hellekson provided a non-AEON quote and an estimate on an AEON unit as he did not feel the AEON was necessary for the space being served. The quotes were as follows: Hellekson Heating and Air \$40,625.00 or approximately \$60,625 for an AEON Unit
Malterer Mechanical \$66,150.00
Schwickert's \$86,254.00.

The council chose to go with an AEON unit as Director Yunkers at the Rec Center wanted an AEON unit.

Motion made by Councilor Turgeon to approve the quote from Hellekson for approximately \$60,625.00, motion seconded by Councilor Windsperger and carried unanimously.

Approve 2025 Lighting at Collis Field

The Parks and Recreation Committee recommended the council approve budgeting the city's portion of lighting at Collis Field for 2025. The other 2/3 will be paid by the Baseball Association and the School.

Motion made by Councilor Windsperger to approve lighting at Collis Field be added to the 2025 budget in the amount of \$95,000 which is the City's portion, motion seconded by Councilor Turgeon and carried unanimously.

Approve age exception for Post Employment Health Care Savings Plan

Allowing Jacoby to put her funds into the plan will save the city and PUC approximately \$1860.46 in payroll taxes.

Motion made by Councilor Cooper to approve the Post Employment Health Care Savings Plan age exception for Lisa Jacoby, motion seconded by Councilor Hanson and carried unanimously.

Ordinance 24-02 Establishing an Ambulance Commission-1st reading.

The council discussed the purpose and responsibilities of the commission if it would be approved. They directed City Administrator, Grafstrom, to reach out to the surrounding townships to see if they are interested in participating and to communities with a commission to see how it is working for them. No motion was made at this meeting. The public hearing and

MINUTES
Lake Crystal City Council
Monday, May 20th, 2024, 7:30 pm
City Council Chambers
100 E. Robinson St.

second reading of the ordinance are scheduled for June 3, 2024.

Highway 60 Trail Lighting

Brian Sarff with Bolten & Menk presented the Council with various lighting options and costs. These were included in the packet as well. The Council discussed a few concerns and decided they would like to see the infrastructure go in for now and revisit the lighting options at a future date.

Motion made by Councilor Turgeon to approve the lighting infrastructure along the highway 60 trail, motion seconded by Councilor Windsperger and carried unanimously.

Updated Capitol Improvement Plan

Council reviewed the updated plan and discussed meeting about this separately, and possibly getting input from the public. No date was set at this meeting.

Lake Crystal Saddle Club

Ruth Craig, a member of the Mankato and Lake Crystal Saddle Club, spoke to the council about her concerns regarding the disc golf course that is to be set up next to the horse arena. Ruth had concerns about the horses and their potential reactions they may have to flying discs. She asked the council to consider pausing the project to allow time to consider coming up with a different solution. As this issue was addressed and resolved at the Park and Rec Committee meetings, no additional action was taken at this meeting.

Information/Discussion Items

1. June Rural Fire meeting to be determined. Grafstrom is waiting to hear back from Kelly from Rural Fire.
2. Audit Presentation scheduled for June 17th. The time for this is yet to be determined.

Upcoming meetings and events:

- Monday, June 3rd, 2024, 7:30 PM Regular Council Meeting

Council Comments and Observations

City Administrator, Grafstrom invited the Council members to join the staff in congratulating Lisa Jacoby on her retirement at City Hall on Thursday, May 23rd.

Adjournment:

There being no further business of the Lake Crystal City Council, Councilor Hanson motioned to adjourn the regular meeting of May 20th, 2024, motion seconded by Councilor Windsperger and carried unanimously. Meeting adjourned at 8:49 P.M.

MINUTES
Lake Crystal City Council
Monday, May 20th, 2024, 7:30 pm
City Council Chambers
100 E. Robinson St.

Todd Wiens, Mayor

Angela Grafstrom, City Administrator