City Council Members present: Mayor, Brad Ahrenstorff; Councilors Wiens, Cooper, and Schultz. Councilor Hoechst arrived at 6:30 p.m.

Public Utilities Commission Members present: Chairman, Dennis McCoy and Commissioner, Brad Nelson. Commissioner, Don Johnson was not present.

Staff present: City Administrator, Taylor Gronau; Office Manager, Teri Thompson-Hobart; Superintendent, Dean Tibbetts; Superintendent, Bill Daley.

Others present: Greg Burkhardt, Burkhardt & Burkhardt; Owen Todd and Bryan Saarf, Bolton & Menk.

Call to Order: Mayor Ahrenstorff and Chairman McCoy called the meeting to order at 5:30 p.m. in order to discuss the Southwest Street and Utility Improvement Project Scope and Preliminary Budget and the 2017 Audit Report.

Owen Todd, Bolton & Menk, presented the Southwest Utility Improvement Project Scope and Preliminary Budget.

Discussion was held on the following.

- The method used to determine the scope of the project.
- Project timeline, phasing and a suggested substantial completion date of 10/1/2020.
- The potential of using “road diet” principles to lower cost.
- Hiring a firm to complete a Benefit Analysis to use as a tool for special assessments.
- Holding a public Open House prior to the Public Hearing.
- Project financing, including the preliminary debt analysis, amortization schedule, and current fund balances.

Greg Burkhardt, City Attorney, presented the 2017 Audit Report information. Burkhardt reported the 2017 financial statements, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Lake Crystal as of December 31, 2017. He
also reported the previous finding concerning the segregation of duties was removed, 80% of Fund Balance is unrestricted and 133% is unassigned. Also discussed was the Management Discussion and Analysis.

There being no further business the workshop was adjourned.

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Taylor Gronau, City Administrator