The following Commissioners were present:
Commissioners Nelson, Johnson.

Commissioner Nelson called the meeting to order.

Also Present:
Mathias Phelps, Electric Superintendent; Bill Daley, Water/Wastewater Superintendent; Taylor Gronau, City Administrator; Lisa Jacoby, Office Assistant.

Commissioner Johnson moved and Commissioner Nelson seconded the motion to approve the September 11, 2018 meeting minutes. The following vote was had and taken,
Ayes: Nelson, Johnson.
Nays: None.

Commissioner Johnson moved and Commissioner Nelson seconded the motion to approve the September 17, 2018 workshop meeting minutes. The following vote was had and taken,
Ayes: Nelson, Johnson.
Nays: None.

Commissioner Johnson moved and Commissioner Nelson seconded the motion to approve utility bills totaling $307,203.80. The following vote was had and taken,
Ayes: Nelson, Johnson.
Nays: None.

Commissioner Nelson moved and Commissioner Johnson seconded the motion to hold a workshop on November 20, 2018 at 7:30 a.m. to discuss the 2019 budget. The following vote was had and taken,
Ayes: Nelson, Johnson.
Nays: None.

Commissioner McCoy joined the meeting at 7:40 a.m.

Superintendent Phelps updated the Commission on the following:
- The current vac-tron is a 1998 in need of $5,000 - $10,000 worth of repairs. The unit is only worth approximately $5,000. A grant through MMUA has been applied for to help cover some of the cost of a new vac-tron. Phelps is requesting the Commission budget for a new vac-tron in 2019. Approximate
cost is $39,000 - $50,000. The total cost would be split with Water/Wastewater and possibly the Street Department.

Superintendent Daley updated the Commission on the following:

- There was a failure on Lift Pump #1 at the Main Lift Station. The main shaft broke just above the impeller and this will require a complete re-build. One of the main issues at the WWTP is rags that get stuck in this pump and we are requesting a pump change instead of a re-build to a pump that will handle rags better. It is a submersible style that will handle being flooded and still maintain pumping ability. Cost estimate will be in the $12,000 – $14,000 range.

Commissioner McCoy moved and Commissioner Johnson seconded the motion to approve replacing the pump at the Main Lift Station. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

- Cleaning and Televising are complete and there will be cost add-ons for lots of root cutting in the SW part of town. We are trying to get a year or two extra in that area in case of construction issues next year.

City Administrator Gronau updated the Commission on the following:

- A request was submitted by Deb Richmond-Johnson to install a fence along 1203 Crystal Lake Court to block the view of the pump station. The Commission directed Gronau to get a cost estimate for the next meeting.
- Southwest Street & Utility Improvements Project is continuing to move forward. Tentatively Bolton & Menk will present the preliminary engineering report at the October 15, 2018 City Council meeting.
- Heartland budget meeting is scheduled for October 23, 2018 in Madelia. Please let Taylor know if you are planning to attend.

The Commission reviewed the revenue and expense reports for the utility departments and discussed the projected revenue shortfall in the water utility.

There being no further business the meeting was adjourned.

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Dennis McCoy, Chairman

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Taylor Gronau, Secretary