PURSUANT TO DUE CALL AND NOTICE THEREOF THE
LAKE CRYSTAL UTILITIES COMMISSION MET IN THEIR
REGULAR MEETING ON FRIDAY, NOVEMBER 9, 2018
BEGINNING AT 7:30 O’CLOCK A.M.

The following Commissioners were present:
Commissioners McCoy, Nelson, Johnson.

Commissioner McCoy called the meeting to order.

Also Present:
Mathias Phelps, Electric Superintendent; Bill Daley, Water/Wastewater Superintendent;
Taylor Gronau, City Administrator.

Commissioner Nelson moved and Commissioner McCoy seconded the motion to
approve the October 2, 2018 meeting minutes. The following vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner Nelson moved and Commissioner McCoy seconded the motion to
approve the October 25 special meeting minutes. The following vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner McCoy moved and Commissioner Nelson seconded the motion to
approve utility bills totaling $1,030,018.89. The following vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner McCoy moved and Commissioner Nelson seconded the motion to
approve Amendment #1 to the Personnel Policy. The Amendment stipulates that
employees must use compensation time during the year in which it is earned and
eliminated the ability to carry over compensation time from year-to-year. The following
vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner McCoy moved and Commissioner Nelson seconded the motion to
approve Amendment #2 to the Personnel Policy. The Amendment increased the
maximum number of vacation hours employees can roll over from year-to-year from 160
to 260 hours. The following vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.
Commissioner Nelson moved and Commissioner McCoy seconded the motion to approve the request to close city offices on Monday, December 24, 2018. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Superintendent Phelps updated the Commission on the following:
- Superintendent Phelps intends to attend the MMUA Technical & Operations Conference in December.
- The OSHA grant application for a new vac-tron has been submitted. We expect to hear back by early December.
- Work is going to be completed on the 2400 breakers in the power plant in January of 2019.
- The “Cat” generator at the power plant has been fixed.

Superintendent Daley updated the Commission on the following:
- The correct seals were delivered and repairs on the Crysteel lift station are now complete.
- Repairs on Lift Pump #1 continues. Work will continue into January 2019.
- Sludge hauling was delayed by rain last week. We’re hoping to get it done this weekend.

City Administrator Gronau updated the Commission on the following:
- Southwest Street & Utility Improvements Project is continuing to move forward. A Public Information Meeting is scheduled for Tuesday, November 13 at 6:30 p.m. A public hearing on the project has been scheduled for Monday, November 19, 2018 at 7:40 p.m.
- Heartland Consumers Power District reported a 0% rate increase in 2019.
- The 2019 budget workshop is scheduled for Tuesday, November 20 at 7:30 a.m.

The Commission reviewed the revenue and expense reports for the utility departments.

There being no further business the meeting was adjourned at 7:49 a.m.

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Dennis McCoy, Chairman

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Taylor Gronau, Secretary