The following Commissioners were present:
Commissioners McCoy, Nelson, Johnson.

Commissioner McCoy called the meeting to order.

Also, Present: Taylor Gronau, City Administrator; Lisa Jacoby, Office Assistant.

Commissioner Johnson moved and Commissioner Nelson seconded the motion to approve the November 5, 2019 meeting minutes. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner Nelson moved and Commissioner McCoy seconded the motion to approve the November 21, 2019 workshop meeting minutes. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner McCoy moved and Commissioner Nelson seconded the motion to approve utility bills totaling $269,473.77. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner McCoy moved and Commissioner Nelson seconded the motion to amend the fiscal year 2020 budget to reflect the changes made in the water and sewer rates as proposed. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner McCoy moved and Commissioner Nelson seconded the motion to approve a 2% rate increase to electric rates. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.
Commissioner McCoy moved and Commissioner Johnson seconded the motion to approve conducting a rate study of water and sewer rates. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner McCoy moved and Commissioner Johnson seconded the motion to adopt an interim rate increase of 2% for water and sewer services. The base charge will be for zero to 1,000 gallons of water and sewer usage. Once the rate study is completed, this rate schedule will be re-evaluated. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner Nelson moved and Commissioner Johnson seconded the motion to approve the purchase of street lights with the $5,000 grant funds from Heartland Consumers Power District. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Superintendent Phelps and Superintendent Daley were absent.

City Administrator Gronau updated the Commission on the following:

- Southwest Street & Utility Improvement Project is 29% complete.
- Employee health insurance in 2020 will be through Preferred One. The deductible will be $2,500, with $1,900 being contributed by the Utilities Commission and City. The employee will now be responsible for $600 of the deductible rather than $300 as in previous years.

The Commission reviewed the revenue and expense reports for the utility departments.

There being no further business the meeting was adjourned.

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Dennis McCoy, Chairman

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Taylor Gronau, Secretary