The following Commissioners were present:
Commissioners McCoy, Nelson.

Commissioner Johnson was absent.

Commissioner McCoy called the meeting to order.

Also Present:
Mathias Phelps, Electric Superintendent; Bill Daley, Water/Wastewater Superintendent; Taylor Gronau, City Administrator; Lisa Jacoby, Office Assistant.

Commissioner Nelson moved and Commissioner McCoy seconded the motion to approve the November 9, 2018 meeting minutes. The following vote was had and taken,
Ayes: McCoy, Nelson.
Nays: None.

Commissioner McCoy moved and Commissioner Nelson seconded the motion to approve the November 20, 2018 workshop minutes. The following vote was had and taken,
Ayes: McCoy, Nelson.
Nays: None.

Commissioner McCoy moved and Commissioner Nelson seconded the motion to approve utility bills totaling $486,062.84. The following vote was had and taken,
Ayes: McCoy, Nelson.
Nays: None.

Commissioner McCoy moved and Commissioner Nelson seconded the motion to approve Fiscal Year 2019 Lake Crystal Municipal Utilities Budget. The following vote was had and taken,
Ayes: McCoy, Nelson.
Nays: None.

Commissioner Nelson and Commissioner McCoy seconded the motion to approve Resolution 1801, Approving Changes to the Electric Rate Schedule. The following vote was had and taken,
Ayes: McCoy, Nelson.
Nays: None.

Commissioner McCoy moved and Commissioner Nelson seconded the motion to approve Resolution 1802, Approving Changes to the Water/Sanitary Sewer Rate Schedule. The following vote was had and taken,
Commissioner McCoy moved and Commissioner Nelson seconded the motion to approve Resolution 1803, Authorizing Lake Crystal Municipal Utilities to be Party to Minnesota Water Agency Response Network (MnWARN). The following vote was had and taken,

Ayes: McCoy, Nelson.
Nays: None.

No motion was made regarding the quote to purchase power plant lighting.

Superintendent Phelps updated the Commission on the following:
  - Street lights will be purchased using the HCPD grant of $5,000.00.

Superintendent Daley updated the Commission on the following:
  - We are working on a failure of the booster plant dehumidifier. We need to repair a motor before we can troubleshoot it and will know more after that if the entire unit has failed. If we need to replace it we will be changing the purpose of the unit from a fixed unit to a more portable unit to help in another building if needed. Approximate cost - $3,500.00.
  - We are working with Bolton and Menk and our integrators to solve a flow measurement issue to allow for a more efficient injection of ferric chloride which is the chemical which removes phosphorus at the Wastewater Treatment Plant. In the meantime, we have had to increase the chemical usage 20 % for an approximate yearly increase of $8,000.00.

City Administrator Gronau updated the Commission on the following:
  - The Southwest Street & Utility Improvements Project is moving forward. The City Council hopes to approve final plans at the 2nd meeting in January 2019.
  - LCWM would like the Utilities Commission to consider sharing in the cost of the monthly utility bill. Discussed. No action taken.
  - Staff intends to invest $2,250,000 of cash into CD’s and a money market account at the beginning of the year. These investments are expected to yield an additional $50,000 in interest earnings each year.
  - A facility plan for the Wastewater Treatment Plant and collection system is being explored. The MPCA has sent a letter outlining its initial permitting limits and monitoring requirements. Lake Crystal has until May 2019 to evaluate its ability to meet those requirements and respond.

The Commission reviewed the revenue and expense reports for the utility departments.

There being no further business the meeting was adjourned at 7:49 a.m.
Dennis McCoy, Chairman

Taylor Gronau, Secretary