

MINUTES
Lake Crystal City Council
Monday, December 15, 2025, 7:30 pm
City Council Chambers
100 E. Robinson St.

Mayor Todd Wiens called the meeting to order at 7:30 P.M. Members present: Councilors Brett Hanson, Gina Cooper, Jennifer Bierma, and Michael Windsperger

Staff members present: Finance Director; Megan Kurkowski, Tonia Turner, Administrative Assistant

Others present: Rosemary Froen, Dale Schmidt, Cindy Miller, Rick Manke, Greg Abraham, Blane Anderson

Staff Reports

Ambulance Service: No Report

Fire Department: No Report

Police Department: No Report

Street & Maintenance: No Report

Parks Department: No Report

City Administrator: Administrator Grafstrom reported that The Lake Crystal Ambulance submitted its ALS Application, which is set to be ready by February or March. Lake Crystal will likely rent an ambulance from Madelia Health in the meantime.

Grafstrom reported that two new police officers will start in about three weeks.

Grafstrom reported to Mayor Wiens that they had a meeting with RESA about the rental substation, addressing issues with the current transformer and reviewing the mobilization plans. They also discussed moving the rewind transformer once the new substation is built on County Road 9.

Consent Agenda (*The following agenda items are considered to be non-controversial and routine innature. They will be handled with one motion of the City Council. Councilors may request that specific items be removed from the Consent Agenda and be acted upon separately.*)

1. Minutes December 1, 2025, Regular Meeting of the City Council
2. Payment of bills totaling \$413,483.68 (reviewed by Cooper and Hanson prior to the meeting)
3. Approve Gambling Permit for Baseball Association: 2/7/2026
4. Approve Severance payment of 50% sick for Rhonda Ingebritson on the last day with the city.
5. Approve Annual Fire Dept Relief Contribution of \$150.00 per member for a total of \$3,750.00
6. Surplus donated Ambulance house sofa; value \$25.00 (donated by Dominick Foley)for garbage.
7. Surplus former Lake Crystal Ambulance jacket from the 1980s; value \$25.00 for donation to the Lake Crystal Historical Society Museum.

Motion made by Councilor Hanson to approve consent items 1 through 7, motion seconded by Councilor Cooper and carried unanimously.

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Action Items

Scout Cabin: The council talked with the Historical Society and several contractors willing to volunteer about refurbishing the scout cabin. The volunteers suggested some ideas to raise money for the repairs. The council agreed to give them more time to raise funds and plan the project. They will revisit this discussion on September 21, 2026.

Motion made by Mayor Wiens to approve extending the length of time for a decision on scout cabin repair or demolition until September 21, 2026, seconded by Councilor Hanson, and carried unanimously.

Approve Ambulance Resignations/Dismissals:

Travis Bauer has submitted his resignation, which will take effect on 11/26/25.

Motion made by Councilor Bierma to approve the resignation of Travis Bauer, seconded by Councilor Winsperger, and carried unanimously.

Jeanine McDonald dismissal effective 11/27/25 (no letter from Jeanine)
Council discussed that Jeanine had worked for quite a while and did a very good job.

Motion made by Councilor Cooper to approve the dismissal of Jeanine McDonald, seconded by Councilor Hanson, and carried unanimously.

The City Council discussed Jamie Snow's dismissal, effective 11/27/25, and all members agreed that she had worked on the ambulance crew for quite a while and did a good job.

Motion made by Councilor Windsperger to approve the dismissal of Jamie Snow, seconded by Councilor Bierma, and carried unanimously.

Information/Discussion

Mayor Weins would like the City Council to look into dates available to have a workshop.

Upcoming meetings:

City Council Meeting January 5, 2026 7:30 pm

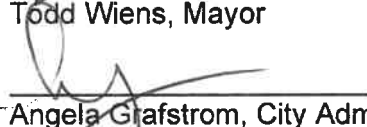
Adjournment:

There being no further business of the Lake Crystal City Council, Councilor Hanson motioned to adjourn the regular meeting of December 15, 2025, motion seconded by Councilor Windsperger and carried unanimously. Meeting adjourned at 8:00 P.M.

Minutes prepared by: Tonia Turner



Todd Wiens, Mayor



Angela Grafstrom, City Administrator