The following Commissioners were present:
Commissioners McCoy, Nelson, Johnson.

Commissioner McCoy called the meeting to order.

Also Present:
Mathias Phelps, Electric Superintendent; Taylor Gronau, City Administrator; Lisa Jacoby, Office Assistant.

Bill Daley, Public Works Superintendent was absent.

Commissioner Johnson moved and Commissioner Nelson seconded the motion to approve the January 12, 2019 meeting minutes. The following vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner Nelson moved and Commissioner Johnson seconded the motion to approve utility bills totaling $313,282.62. The following vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner McCoy moved and Commissioner Nelson seconded the motion to approve purchasing supplies from Vernon Center Lumber to insulate the Lower Wastewater Building. Cost of supplies is $5,304.42 and would be divided evenly between electric, water and wastewater departments. Staff would complete the work themselves. The following vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner Nelson moved and Commissioner McCoy seconded the motion to approve the proposal from Interpoll Laboratories, Inc. in the amount of $10,650.00 for compliance emissions testing on the generators at the power plant. The following vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.
Superintendent Phelps updated the Commission on the following:

- Xcel Energy has contacted us about repairing transmission line switch gear. This will require LCMU to generate for 6-8 hours while the repair is taking place. The repair is scheduled to take place on February 16, 2019.
- Justin Gifferson is attending MMUA metering school February 12-15, 2019 in Marshall, MN.

City Administrator Gronau updated the following:

- CERTS will conduct a “Business Blitz” with staff to promote the CIP program on March 27th.
- Southwest Street and Utility Improvement Project continues to move forward.
- LCMU applied for a WAPA allocation and the application was denied.
- Staff will begin using a “Medical Necessity” Form that clearly states what is considered Medical Necessity under MN State Statutes. Customers will need to give the form to their doctor to complete and return it to us. The form will need to be submitted every 6 months.

The Commission reviewed the revenue and expense reports for the utility departments.

There being no further business the meeting was adjourned.

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Dennis McCoy, Chairman

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Taylor Gronau, Secretary