

MINUTES
LAKE CRYSTAL UTILITIES COMMISSION
REGULAR MEETING
TUESDAY, February 4th, 2025
8:00 A.M.

The following Commissioners were present:

Commissioners McCoy, Ahrenstorff, and Richards.

Staff Present:

Jeremy Hutchens, Water/Wastewater Superintendent; Madison Allen, Electric Superintendent; Angie Grafstrom, City Administrator; Ramsey Graff, Utility Billing Clerk. Administrative Assistant; Tanya Turner

The meeting was called to order at 8:00 am

Approval of minutes of January 7th, 2025, Regular Meeting

Motion made by Commissioner Richards to approve the minutes of January 7th, 2025, regular meeting, motion seconded by Commissioner McCoy and carried unanimously.

Payment of bills

The commission reviewed the bills prior to the meeting.

Motion made by Commissioner Richards to approve payment of PUC bills totaling 86,915.07 motion seconded by Commissioner McCoy and carried unanimously.

Action Items:

- A. Approve Purchase MMUA NW Lineman College Module 2: \$1055.00

No questions.

Motion made by Commissioner McCoy to approve Purchase of MMUA NW Lineman College Module 2: \$1055.00, seconded by Commissioner Richards and carried unanimously.

- B. Approve Purchase 12-cylinder Fairbanks Water Pump \$8022.34

They will send us a rebuilt pump and we will send them ours to repair.

Motion made by Commissioner McCoy to approve Purchase 12-cylinder Fairbanks Water Pump \$8,022.34, seconded by Commissioner Richards and carried unanimously.

MINUTES
LAKE CRYSTAL UTILITIES COMMISSION
REGULAR MEETING
TUESDAY, February 4th, 2025
8:00 A.M.

C. Approve MMUA 2025 Job Training and Safety Program Expense \$TBD

Hand out provided to commissions. No questions.

Motion made by Commissioner Richards to approve MMUA 2025 Job Training and Safety Program Expense \$TBD, seconded by Commissioner McCoy and carried unanimously.

D. Approve 2025 Sewer Televising and Cleaning

Received last quote. Recommended Overline at \$12,009 as we have been working with them. Empire was quoted at \$11,206. Will need to haul waste while this project is in effect for about one week.

Motion made by Commissioner McCoy to Approve 2025 Sewer Televising and Cleaning by Overline for \$12,009, seconded by Commissioner Richards and carried unanimously.

Staff Reports:

Superintendent Hutchens updated the Commission on the following:

Report provided in packet, in his report. Reiterated work needed on HSP#6. Provided a professional engineering remediation letter. Master electric to certify. Potentially add 4-inch valve replacement during HWY 60 Project or may throw it out.

City Administrator Grafstrom updated the Commission on the following:

No report instead, Utility Billing Clerk – Ramsey Graff shared his experience at the 2025 MMUA Legislative conference

Superintendent Allen updated the Commission on the following:

Report provided in packet, in his report. One power outage. Another solar application. Furnace for the powerplant is still out of service waiting on parts.

MINUTES
LAKE CRYSTAL UTILITIES COMMISSION
REGULAR MEETING
TUESDAY, February 4th, 2025
8:00 A.M.

Information items:

A. Revenue and Expense Report

Waiting for updates to get year-end information.

B. Next Meeting will be Tuesday March 4th, 2025 at 8:00 am

Commission Comments and Observations, if any:

None

There being no further business, the meeting was adjourned at 8:26 am

Dennis McCoy, Chairman

Angela Grafstrom, Secretary