

MINUTES
LAKE CRYSTAL UTILITIES COMMISSION
REGULAR MEETING
TUESDAY, JANUARY 3, 2023
8:00 A.M.

The following Commissioners were present:
Commissioners McCoy, Ahrenstorff, Richards.

Staff Present:

Angie Grafstrom, City Administrator via phone; Jeremy Hutchens, Water Wastewater Superintendent; Lisa Jacoby, Office Assistant.

Commissioner Ahrenstorff moved and Commissioner McCoy seconded the motion to approve the following meeting minutes: Special Meeting on December 16, 2022, Work Session on December 20, 2022 and Special Meeting on December 27, 2022. The following vote was had and taken,

Ayes: McCoy, Ahrenstorff, Richards.

Nays: None.

Commissioner McCoy moved and Commissioner Ahrenstorff seconded the motion to approve utility bills totaling \$264,753.65. The following vote was had and taken,

Ayes: McCoy, Ahrenstorff, Richards.

Nays: None.

Commissioner McCoy moved and Commissioner Ahrenstorff seconded the motion to approve the Letter of Understanding with IBEW regarding Article XI Overtime Section 11.8. The following vote was had and taken,

Ayes: McCoy, Ahrenstorff, Richards.

Nays: None.

Commissioner Ahrenstorff moved and Commissioner Richards seconded the motion to approve the following appointments for the Lake Crystal Municipal Utilities Commission:

- Chairperson – Dennis McCoy
- Vice Chairperson – Brad Ahrenstorff
- Secretary – Angela Grafstrom
- Authorized Signer – Dennis McCoy
- Official Depository – MinnStar Bank
- Official Newspaper – Lake Crystal Tribune

The following vote was had and taken,

Ayes: McCoy, Ahrenstorff, Richards.

Nays: None.

Commissioner McCoy moved and Commissioner Ahrenstorff seconded the motion to surplus old PLC and SCADA panel parts. The following vote was had and taken,

Ayes: McCoy, Ahrenstorff, Richards.

Nays: None.

Commissioner McCoy moved and Commissioner Ahrenstorff seconded the motion to sell old PLC and SCAD panel parts. The following vote was had and taken,

Ayes: McCoy, Ahrenstorff, Richards.

Nays: None.

Superintendent Hutchens updated the Commission on the following:

- The new generator was repaired and delivered on 12-12-22. Both GSS and BlueStar Power were both on site to make sure all was working properly.
- Update on Minnesota Pump repairs was provided.
- Update was provided on RBC#3.

City Administrator Grafstrom updated the Commission on the following:

- PUC members need to sign off on the Conflict-of-Interest policy.
- Joel Collins has returned the signed paperwork accepting the position as Electric Superintendent. His start date will be late February or early March dependent on the ferry from Alaska.

Information Items:

- Welcome to Dave Richards the new Commissioner on the PUC.
- Thanks to Don Johnson for his years of service on the PUC.
- Revenue and Expense reports were provided to the Commission.
- Expenses for the City of St. James and Benco were provided.
- Next Regular Meeting of PUC, Tuesday, February 7, 2023 at 8 a.m.

There being no further business the meeting was adjourned.

Dennis McCoy, Chairman

Angela Grafstrom, Secretary