

MINUTES
LAKE CRYSTAL UTILITIES COMMISSION
REGULAR MEETING
TUESDAY, APRIL 2, 2024
8:00 A.M.

The following Commissioners were present:
Commissioners McCoy, Ahrenstorff, and Richards.

Staff Present:

Jeremy Hutchens, Water/Wastewater Superintendent; Madison Allen, Electric Superintendent; Sara Raisbeck, Administrative Assistant; Angie Grafstrom, City Administrator; Lisa Jacoby, Utility Billing Clerk.

The meeting was called to order at 8 a.m. by Chairman McCoy.

Commissioner McCoy moved, and Commissioner Richards seconded the motion to approve the March 12, 2024, regular meeting minutes. The following vote was had and taken,
Ayes: McCoy, Ahrenstorff, Richards.
Nays: None.

Commissioner Ahrenstorff moved, and Commissioner Richards seconded the motion to approve utility bills totaling \$79,080.10. The following vote was had and taken,
Ayes: McCoy, Ahrenstorff, Richards.
Nays: None.

Discussion was had regarding the Cooper and Cat generators. At this time, the Commission decided to hold off on repairing the Cooper but requested that Superintendent Allen get a quote to repair the Cat.

Commissioner McCoy moved and Commissioner Richards seconded the motion to approve being a part of the Dakota State Security Assessment Program for 2024. Heartland Energy will pay for the assessment. The following vote was had and taken,
Ayes: McCoy, Ahrenstorff, Richards.
Nays: None.

Commissioner McCoy moved and Commissioner Richards seconded the motion to approve televising Well #2 at a cost of \$11,250.00. The following vote was had and taken,
Ayes: McCoy, Ahrenstorff, Richards.
Nays: None.

Commissioner Ahrenstorff moved and Commissioner Richards seconded the motion to approve the quote from Tantalus in the amount of \$9,000.00 to convert metering data to Civic Systems. This will be split between electric, water and sewer. The following vote was had and taken,
Ayes: McCoy, Ahrenstorff, Richards.
Nays: None.

Commissioner McCoy moved and Commissioner Ahrenstorff seconded the motion to approve pay request #1 to Rubin Construction, LLC in the amount of \$116,051.39 for the Water Filter Media Replacement project. The following vote was had and taken,
Ayes: McCoy, Ahrenstorff, Richards.
Nays: None.

Commissioner Richards moved and Commissioner Ahrenstorff seconded the motion to approve mandatory stack testing for the power plant to be completed by Power Plant Compliance at a cost of \$9,500.00. The following vote was had and taken,
Ayes: McCoy, Ahrenstorff, Richards.
Nays: None.

Commissioner Ahrenstorff moved and Commissioner Richards seconded the motion to approve moving the regular May 7 Commission meeting to May 8 at 8 a.m. due to staff training on May 7. The following vote was had and taken,
Ayes: McCoy, Ahrenstorff, Richards.
Nays: None.

Superintendent Hutchens updated the Commission on the following:

- Flushing water mains at the end of April.

City Administrator Grafstrom updated the Commission on the following:

- We received the Heartland EE grant in the amount of \$5000.00 that will be applied towards the cost of streetlight installation in Crystal Gardens subdivision #7.
- Civic training is taking place.
- The audit will be April 9-11. The report will be presented in June.
- Bolton-Menk have completed the survey, legal and the map and we are moving forward with the process of orderly annexation with Garden City township at this time. We do have completed map and legals for the other townships as we move forward.

Superintendent Allen updated the Commission on the following:

- No outages in March.
- Terex performed annual dielectric tests and inspections on the digger and International bucket truck. Two repairs will need to be made on the digger truck. Estimated cost of repairs is \$1,200.
- Apprentices attended MMUA substation school in March.

Information items:

- Revenue and expense summary reports.
- Next meeting is Wednesday, May 8, 2024, at 8 a.m.

There being no further business the meeting was adjourned.

Dennis McCoy, Chairman

Angela Grafstrom, Secretary