

**MINUTES
LAKE CRYSTAL CITY COUNCIL
REGULAR MEETING
MONDAY, MAY 23, 2022
CITY HALL BUILDING COMMUNITY ROOM
100 E ROBINSON STREET**

Mayor Wiens called the meeting to order at 7:30 p.m. Members present: Mayor Todd Wiens, and Councilors Brett Hanson, Michael Turgeon and Susan Gengler. Absent: Councilor Gina Cooper

Staff members present: Angela Grafstrom City Administrator; Sara Raisbeck, Office Assistant; Christopher Kennedy, City Attorney; Joe Flavin, Lake Crystal Police Department; and Rhonda Ingebritson, Lake Crystal Ambulance Department.

Others present: Grace Kranz, Lake Crystal Tribune

Staff Reports

Ambulance Department Update:

The Lake Crystal Ambulance received a \$2,300 grant from CenterPoint Energy and are hoping to use this towards a new cot in the future. The Ambulance department has ordered updated shirts for the crew members and is working on a new logo as well.

Fire Department Update:

No report.

Police Department Update:

No report.

Street & Parks Department Update:

No report.

City Attorney Update:

No report.

City Administrator Update:

Grafstrom reported she has had a lot of meetings with city staff, city vendors, and community members as she familiarizes herself with the City's needs and upcoming projects.

Consent Agenda:

1. May 2, 2022 Regular Meeting of the City Council

2. Payment of bills totaling: \$100,989.50

Motion made by Councilor Gengler to approve the two items on the consent agenda, motion seconded by Councilor Hanson and carried unanimously.

Action Items:

Resolution No. 2216 Approving the Transfer of \$900 from the General Fund (Fund 01) to the Fire Equipment Fund (Fund 20)

Motion made by Councilor Hanson to adopt Resolution 2216 approving the transfer of \$900 from the General Fund to the Fire Equipment Fund, motion seconded by Councilor Hanson and carried unanimously.

Resolution No. 2217 Accepting Donations

The City received a donation of \$1000 for the ambulance service from Cambria Township.

Motion made by Councilor Turgeon to approve Resolution 2217 accepting the donations, motion seconded by Councilor Hanson and carried unanimously.

Resolution No. 2218 Appointing MinnStar Bank National Association as the Official Depository of the City

MinnStar was appointed as the official depository in January, but needed to be reappointed to update the signers to include the new city administrator.

Motion made by Councilor Gengler to adopt Resolution 2218 appointing MinnStar Bank National Association as the official depository of the City of Lake Crystal, motion seconded by Councilor Turgeon and carried unanimously.

Uncollectable ambulance bills totaling \$4,058.50

Motion made by Councilor Hanson to approve writing off various uncollectable ambulance bills totaling \$4,058.50, motion seconded by Councilor Turgeon and carried unanimously.

Appointment of Michael Windsberger to Park & Rec Commission

Motion made by Councilor Gengler to appoint Michael Windsberger to the Park and Rec Commission, motion seconded by Councilor Hanson and carried unanimously.

Information/Discussion Items:

Upcoming meetings and events:

- City Hall office will be closed Monday, May 30th for Memorial Day
- Regular meeting of City Council Monday, June 6th at 7:30 p.m.

Council Comments and Observations:

Council discussed parking for new apartments between Main Street, Humphrey Street, and Prince Street. No motions were made at this time.

Adjournment:

There being no further business of the Lake Crystal City Council, Councilor Hanson motioned to adjourn the regular meeting of May 23, 2022, motion seconded by Councilor Turgeon and carried unanimously. Meeting adjourned at 7:55 p.m.

Todd Wiens, Mayor

Angela Grafstrom, City Administrator