

MINUTES
Lake Crystal City Council
Monday, June 26, 2023, 7:30 pm
City Council Chambers
100 E. Robinson St.

Mayor Todd Wiens called the meeting to order at 7:30 P.M. Members present: Councilors, Brett Hanson, and Michael Winsperger.

Absent: Councilors Gina Cooper and Michael Turgeon

Staff members present: Angela Grafstrom, City Administrator; Sara Raisbeck, Administrative Assistant; Christopher Kennedy, City Attorney; Joe Flavin, Blue Earth County Sheriff's Department; and Rhonda Ingebritson, Lake Crystal Ambulance Department

Others present: Grace Kranz, Lake Crystal Tribune; Brian Sarff, Bolton & Menk; Ryan Yunkers, Lake Crystal Area Recreation Center

Staff Reports

Ambulance Service Update

The director reported that Scrubs Camp went well and 63 people attended. The director also reported that the Ambulance needs some vehicle repairs. Premier Ambulance will be taking care of the repairs which includes paint bubbling around the ambulance and a cot that need to be replaced. The director will be dropping off the ambulance for repairs in Fergus Falls on July 3rd. The ambulance department is experiencing staffing issues on the weekends and has relied on Mayo Mankato for coverage. They received a \$1000 grant from POET that will be used for lighting and reflective pants or vests for staff.

Fire Department Update

No report.

Police Department Update

No report.

Street & Parks Department Update

No report.

City Administrator Update

Written report provided in the packet. City Administrator Angela Grafstrom touched on the action items and gave an update on generator repairs that were made on June 22, 2023, during the planned power outage. Overall, everything went smoothly.

Consent Agenda *(The following agenda items are considered to be non-controversial and routine innature. They will be*

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handled with one motion of the City Council. Councilors may request that specific items be removed from the Consent Agenda and be acted upon separately)

1. Minutes June 5, 2023, Regular Meeting of the City Council.
2. Payment of bills totaling \$228,256.97 which were reviewed by Hanson and Windsperger prior to the meeting.

Motion made by Councilor Winsperger to approve consent agenda items 1 through 2, motion seconded by Councilor Hanson and carried unanimously.

Action Items

Approval of 2022 Audit

Council went through the audit with Greg Burkhardt during a work session prior to this meeting.

Motion made by Councilor Hanson to approve the 2022 audit. Motion seconded by Councilor Winsperger and carried unanimously.

Approval of July 3rd, 2023, for staff

City staff is seeking council approval to use personal or vacation time if they choose on July 3rd for extra time over the holiday weekend. City staff is also seeking approval for City Hall to be closed July 3rd, 2023.

Motion made by Councilor Winsperger to approve staff to use personal or vacation time if they choose to take off Monday, July 3rd and for City Hall to be closed July 3rd, 2023. Motion seconded by Councilor Hanson and carried unanimously.

LJP Agreement

The Council reviewed the updated contract. Updates were made as the council requested. The contract to be approved is a 3-year contract with an annual increase of 5% and a .33 surcharge per garbage household effective July 1, 2023.

Motion made by Councilor Winsperger to approve the LJP contract for 3 years, with a .33 surcharge per garbage household and a 5% annual increase beginning July 1, 2023, motion seconded by Councilor Hanson and carried unanimously.

Resolution 2315: Support Authorizing LCARC request for CBS Funds

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LCARC was requesting funds for the addition of an indoor play area. The Capital Budget System (CBS) request means the city is saying they will cover half the expense if they receive the funds from a CBS request. Hanson noted they had decided they would not contribute city funds to the project. Director Yunkers said the rec center is fundraising and will have the funds to equal half of the project cost so the city will not have to provide a match. Kennedy stated there will be multiple opportunities to withdraw the request if the city finds it necessary.

Motion made by Councilor Hanson to approve the updates to the Social Media Policy Data Practices according to LMC's Recommendation, motion seconded by Councilor Winsperger and carried unanimously.

Resolution 2316: Authorizing Interfund Loan to Highway 60 Project

Motion made by Councilor Hanson to approve Resolution 2316 authorizing interfund loan to highway 60 project, motion seconded by Councilor Winsperger and carried unanimously.

Information/Discussion Items

Review and reorganization of CIP for CFP

The council took a look at the updated proposal and will reorganize at the work session on the 13th. No action taken at this time.

Upcoming meetings and events:

- Regular meeting of City Council Monday July 10, at 7:30 P.M.
- July 13, 2023, meeting to reevaluate CIP/CFP plan.

Council Comments and Observations

Councilor commented on the Lincoln and Garden City townships Annexation process. Bryan Stading with the EDA will bring this up in their next meeting. There will need to be a petition to be annexed.

Adjournment:

There being no further business of the Lake Crystal City Council, Councilor Turgeon motioned to adjourn the regular meeting of June 26, 2023, motion seconded by Councilor Hanson and carried unanimously. The meeting was adjourned at 8:37 pm.

Todd Wiens, Mayor

Angela Grafstrom, City Administrator