

**MINUTES  
LAKE CRYSTAL CITY COUNCIL  
REGULAR MEETING  
MONDAY, JUNE 6, 2022  
CITY HALL BUILDING COMMUNITY ROOM  
100 E ROBINSON STREET**

Mayor Wiens called the meeting to order at 7:30 p.m. Members present: Mayor Todd Wiens, and Councilors Brett Hanson, Gina Cooper, Michael Turgeon and Susan Gengler.

Staff members present: Angela Grafstrom City Administrator; Sara Raisbeck, Office Assistant; Christopher Kennedy, City Attorney; Joe Flavin, Lake Crystal Police Department; and Dean Tibbitts, Lake Crystal Streets Department.

Others present: Diane Sandstrom, Juanita Collins, Rosemary Froen, Amber Pietan, Ted Goettl, and Gordy Kucnia

**Staff Reports**

Ambulance Department Update:

No report.

Fire Department Update:

No report.

Police Department Update:

Part time officer, Austin Smith is almost done with training and will be fulltime soon.

Street & Parks Department Update:

Streets Department is helping with pollinator gardens.

City Attorney Update:

No report.

City Administrator Update:

Grafstrom reported she has started the budget process. She will meet with department heads in July. Grafstrom, along with Mayor Wiens and Rich Almich met with Representatives of Heartland so they had a chance to introduce themselves to the New City Administrator and review the EDA programs and other services they can offer the city. Grafstrom has also been working on ordinance updates.

**Consent Agenda:**

1. May 23, 2022 Regular Meeting of the City Council
2. Payment of bills totaling: \$106,574.25
3. Acceptance of DNR grant for \$4,978.87 to purchase wildland coveralls

***Motion made by Councilor Gengler to approve the three items on the consent agenda,*** motion seconded by Councilor Cooper and carried unanimously.

**Action Items:**

*Resolution No. 2219 Accepting Donations*

Donations were received for the Abbott Field shed, fire department equipment, a Waterbug Harvester, and an Ambulance Power Cot. The donations are detailed in Resolution No. 2219 and total \$32,770.00 from various sources.

***Motion made by Councilor Hanson to adopt Resolution 2219 accepting donations totaling \$32,770.00,*** motion seconded by Councilor Turgeon and carried unanimously.

*Lake Crystal Ducks Unlimited Gambling Permit.*

***Motion made by Councilor Turgeon to approve the gambling permit for Lake Crystal Ducks Unlimited,*** motion seconded by Councilor Cooper and carried unanimously.

*Cemetery Lot Sale.*

***Motion made by Councilor Gengler to accept the cemetery lot sale,*** motion seconded by Councilor Hanson and carried unanimously.

*Review performance evaluation and approve ending Sara Raisbeck probationary period 5/8/2022.*

***Motion made by Councilor Turgeon to approve ending Sara Raisbeck's probationary period,*** motion seconded by Hanson Councilor and carried unanimously.

**Information/Discussion Items:**

- A. Heartland Chose Little Lakers Daycare Center for their Month of Giving
- B. Fountain Electricity and Water Bug Harvester
- C. Upcoming meetings and events:
  - Park and Rec Committee Meeting 5:00 pm (1/2 early due to audit workshop)
  - Joint City Council and PUC audit workshop, Monday, June 20, 6:00 pm.
  - Regular meeting of City Council Monday, June 20 at 7:30 p.m.
  - Joint City Council and PUC meeting with Heartland, June 21, 6:00 pm

**Council Comments and Observations:**

None

**Members of the public:**

Members of the public were present at the meeting and asked to be heard regarding concerns about access to the dog park and patron parking downtown during the roll-in.

**Adjournment:**

**There being no further business of the Lake Crystal City Council**, Councilor Cooper motioned to adjourn the regular meeting of June 6, 2022, motion seconded by Councilor Turgeon and carried unanimously. Meeting adjourned at 8:15 p.m.

---

Todd Wiens, Mayor

---

Angela Grafstrom, City Administrator