

**MINUTES  
LAKE CRYSTAL CITY COUNCIL  
REGULAR MEETING  
MONDAY, JULY 18, 2022  
CITY HALL BUILDING COMMUNITY ROOM  
100 E ROBINSON STREET**

Councilor Gina Cooper called the meeting to order at 7:30 p.m. Members present: Councilors Brett Hanson, Gina Cooper, Michael Turgeon and Susan Gengler. Mayor Todd Wiens was absent from tonight's meeting.

Staff members present: Angela Grafstrom City Administrator; Sara Raisbeck, Office Assistant; Christopher Kennedy, City Attorney; Dean Tibbitts, Lake Crystal Streets Department; and Joe Flavin, Blue Earth County Police Department.

Others present: Grace Kranz, Lake Crystal Tribune

**Staff Reports**

Ambulance Department Update:

No report.

Fire Department Update:

No report.

Police Department Update:

They are working on a start date for part time officer, Austin Smith to move to full time. Officer Cole Lund has resigned.

Street & Parks Department Update:

Streets department is painting the sidewalks and curbs, they are completing their final areas.

City Attorney Update:

No report.

City Administrator Update:

Grafstrom addressed the Heartland Grand for Capital Improvement Plan in which we were awarded \$5,000. The Class and Comp Study should have a preliminary report ready before Mid-August, and finalized before the budget needs to be set. Our building official, Darin Haslip's contract with the city will expire in December, we are looking to renew the contract with him as well as adding some of the zoning responsibilities, he will be sending a suggested fee schedule. The 2023 union negotiations and budget planning are underway. The city will need to have a budget workshop mid to late August and the preliminary budget submitted to the state by

September 30<sup>th</sup>. The Lilly Lakes Trail project is on hold as the funds were not appropriated for this year.

**Consent Agenda:**

1. July 5, 2022 Regular Meeting of the City Council
2. July 15, 2022 Special Joint Meeting
3. Payment of bills totaling \$51,033.11
4. Resolution 2223: Accepting Donations of \$150.00 to Park & Rec.
5. MBFTE Grant Receipt of \$480.00

***Motion made by Councilor Turgeon to approve the five items on the consent agenda, motion seconded by Councilor Gengler and carried unanimously.***

**Action Items:**

*Resolution 2225: Change of Council Meeting Time to 6:30 p.m.*

***No motion was made at this time. The council would like to add to next meeting's agenda.***

*Resolution 2224: PSIG Grant Application Resolution.*

***Motion made by Councilor Gengler to approve the implementation of PSIG Grant Application to the Minnesota Public Facilities Authority, motion seconded by Councilor Turgeon and carried unanimously.***

*Ordinance 2022-03 Ordinance Repealing Lake Crystal City Code Section 110.01 Regulating the Sale of Soft Drinks.*

***Motion made by Councilor Hanson to Approve Ordinance 2022-03 Repealing Lake Crystal City Code Section 110.01 Regulating the Sale of Soft Drinks, motion seconded by Councilor Gengler and carried unanimously.***

*Publication of the Minutes in the Newspaper which cost the city approximately \$3,250 a year.*

***No motion was made by the Council at this time. Council would like to leave this in the budget for the time being.***

*Dog Park quotes from C&H Concrete Services, LLC, Genesis Construction, and Century Fence Company.*

***No motion was made by the Council at this time.*** Council reviewed the quotes and will send this back to park and rec for further discussion.

Estimate for Bituminous Street and Alley Improvements totaling \$89,229.60.

**Motion made by Councilor Hanson to approve the estimate for improvements to Bituminous Street and the Alley**, seconded by Councilor Turgeon and carried unanimously.

Estimate for Street Crack Repair/Sealing totaling \$12,000.

**Motion made by Councilor Gengler to approve the estimate for Street Crack Repair**, seconded by Councilor Turgeon and carried unanimously.

**Information/Discussion Items:**

- A. Legal Update regarding new legislation
- B. Upcoming meetings and events:
  - Regular meeting of City Council will be Monday, August 1 at 7:30 p.m.

**Council Comments and Observations:**

None

**Adjournment:**

**There being no further business of the Lake Crystal City Council**, Councilor Hanson motioned to adjourn the regular meeting of July 18, 2022, motion seconded by Councilor Gengler and carried unanimously. Meeting adjourned at 8:08 p.m.

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Todd Wiens, Mayor

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Angela Grafstrom, City Administrator