

MINUTES
Lake Crystal City Council
Monday, July 24, 2023 7:30 pm
City Council Chambers
100 E. Robinson St.

Mayor Todd Wiens called the meeting to order at 7:30 P.M. Members present: Councilors Brett Hanson, Gina Cooper, and Michael Windsperger and Councilor Michael Turgeon

Staff members present: City Administrator Angela Grafstrom; Fire Chief Jeff Becker; Sara Raisbeck, Administrative Assistant; Christopher Kennedy, City Attorney; and Police Chief Joe Flavin; Teri Thompson Hobart, Finance Director

Others present: Randy King, Prokore

Staff Reports

Ambulance Service Update

No report.

Fire Department Update

Fire Chief Jeff Becker stated that the fire department was finally able to sell the Hurst Hydraulic Extrication tools that were previously approved as surplus items, and they would like to use the funds to pay the shipping to Oregon as this is where the buyer is. Mayor Wiens added the shipping to Oregon to the agenda as an action item.

Police Department Update

No report.

Street & Parks Department Update

No report from Dean Tibbetts. Mayor Todd gave updates regarding graveling & rebasing in town, along with a parks update.

City Administrator Update

Written report provided in the packet.

Consent Agenda *(The following agenda items are considered to be non-controversial and routine innature. They will be handled with one motion of the City Council. Councilors may request that specific items be removed from the Consent Agenda and be acted upon separately)*

1. Minutes July 10, 2023, Regular Meeting of the City Council
2. Payment of bills totaling \$84,911.85
 - Reviewed by Councilor Winsperger and Councilor Turgeon prior to the meeting.
3. Resolution 2317-Accepting Donations of \$1000 for the Ambulance Department from Mankato Clinic.

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Motion made by Councilor Winsperger to approve consent items one through three, motion seconded by Councilor Turgeon and carried unanimously.

Action Items

Randall King-Prokore Inspections for 2024

Randy King with Prokore provided the council with a written proposal in the packet on Building Official, Inspection, and Related Services. Randy spoke to the council on the services they provide regarding planning & zoning, building permits, and inspections. He spoke briefly on a few of the cities they serve in the surrounding area and on the financial aspect of their services. Grafstrom called references and supplied their responses in the packet. The council would like more time to look over and consider his services and have chosen to table this until the September City Council meeting. No motions were made at this meeting.

Parks and Rec Recommendation on MJ Courtyard between Infusion and Ace

Teri Hobart provided the council with drawings, photos, and landscaping quotes from Ozz Landscaping in the amount of \$24,900, and Total Lawn Care in the amount of \$41,370. Teri presented ideas to the Council regarding the potential courtyard between Infusion and Ace Hardware. Council would like to table this until the meeting at the end of August. No motions were made at this meeting.

Approve GMG Joint Services Agreement and fee of \$6,223.80

Ryan Vesey of Greater Mankato Growth presented to the EDA on the service agreement and recommended City Council approve the agreement.

Motion made by Councilor Hanson to approve Greater Mankato Growth Joint Services Agreement including the fee schedule through 2029 and fee of \$6223.80 for 2024, motion seconded by Councilor Winsperger and carried unanimously.

City Shop Repair Estimates

Council reviewed the electrical updates and quote from Dave Carlson Electric in the amount of \$9,500.00.

Motion made by Councilor Turgeon to approve electrical quote from Dave Carlson Electric, motion seconded by Councilor Cooper and carried unanimously.

Council reviewed the concrete removal and replacement quote for floor drain at the City Shop in

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the amount of \$10,500

Motion made by Councilor Winsperger to approve concrete work in the amount of \$10,500, motion seconded by Councilor Turgeon and carried unanimously.

Council reviewed the quote provided by Tibbetts for the purchase of Uline Flammable Cabinets for the City Shop in the amount of \$1369.68.

Motion made by Councilor Cooper to approve the purchase of Uline Flammable Cabinets for the City Shop, motion seconded by Councilor Hanson and carried unanimously.

City Shop and Firehall sandblasting and painting estimates

Council reviewed 3 quotes from Mike's Collision & Tire. One for sanding, grinding rust, priming and refinishing walk in doors, door frames, and overhead door frames at the Fire Hall in the amount of \$6,900. One for power washing and 2 Finium latex coatings at the Cold Storage building in the amount of \$8,200. And one for include power washing and 2 Finium latex coatings at the Heated Shop in the amount of \$8,600.

Motion made by Councilor Hanson to approve the quote from Mikes Collision and Tire in the amount of \$6,900 for repair work at the Fire Hall, motion seconded by Councilor Winsperger and carried unanimously.

Motion made by Councilor Winsperger to approve the quote from Mikes Collision & Tire in the amount of \$8,200 for repair work at the Cold Storage building, motion seconded by Councilor Turgeon and carried unanimously.

Council tabled the quote of \$8600 for the heated shop at this time as they want to wait until they receive a quote for the repairs needed to the exterior of the building. These will need to be made before it can be repainted.

Community Room bill of \$114

The bill is for damages to the community room after a rental. The city did keep the deposit of \$50.00 and this was for additional cleaning and repair costs to the community room. Kennedy advised that council not "forgive" the debt, but just direct staff not to actively pursue collections because the city has already spent so much staff time dealing with this issue. If the person rents city hall again, Kennedy said this would have to be paid first.

Motion made by Councilor Winsperger for approval to keep the \$50.00 deposit and not pursue collection of the Community Room bill for \$114, motion seconded by Councilor Hanson and carried unanimously.

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Approve shipping funds for Fire Department to not exceed \$501

Jeff Becker asked council to approve using funds to ship the Hurst Hydraulic Extrication tools to the buyer in Oregon.

Motion made by Councilor Turgeon for approval of shipping funds for tools to Oregon not to exceed \$501, motion seconded by Councilor Winsperger and carried unanimously.

Information/Discussion Items

Upcoming meetings and events:

- Monday, August 7, 2023, 7:30 pm Regular meeting of City Council
- Tuesday, August 29, 2023, 6:00 pm CFP Joint Work Session with PUC

Council Comments and Observations

Grafstrom updated the council on the Collis situation after a question from Chief Becker.

Adjournment:

There being no further business of the Lake Crystal City Council, Councilor Hanson motioned to adjourn the regular meeting of July 24, 2023, motion seconded by Councilor Cooper and carried unanimously. Meeting adjourned at 8:41 P.M.

Todd Wiens, Mayor

Angela Grafstrom, City Administrator