

**MINUTES
LAKE CRYSTAL CITY COUNCIL
REGULAR MEETING
MONDAY, JULY 5, 2022
CITY HALL BUILDING COMMUNITY ROOM
100 E ROBINSON STREET**

Mayor Wiens called the meeting to order at 7:30 p.m. Members present: Mayor Todd Wiens, and Councilors Brett Hanson, Gina Cooper, Michael Turgeon and Susan Gengler.

Staff members present: Angela Grafstrom City Administrator; Sara Raisbeck, Office Assistant; Christopher Kennedy, City Attorney; Dean Tibbitts, Lake Crystal Streets Department; and Jeff Becker, Lake Crystal Fire Department

Others present: Rachel James, forestry member

Staff Reports

Ambulance Department Update:

No report.

Fire Department Update:

The Fire Department conducted a house burn on June 24th which went well, the only setback was that they melted a ladder and that will need to be replaced.

Police Department Update:

Joe Flavin will be the main contact moving forward as Mike Maurer will be retiring from the position.

Street & Parks Department Update:

Streets department got the parking lot painted behind LC Ace. They have been working on blacktop patching throughout the city.

City Attorney Update:

Chris Kennedy wanted to make the council aware of the new laws regarding CBD. No changes to anything at this time.

City Administrator Update:

Grafstrom addressed items for the consent agenda. Updates to the IRS mileage reimbursement rate which she suggested the city always use whatever the current IRS rate is. Ordinance Repealing Regulating the Sale of Soft Drinks. LJP's garbage and recycling rates increase to 2.7%. Grafstrom provided the council with a list of Cities to approve for David Drown Associates to use in comparison to Lake Crystal when completing the Comp and Class study, along with a

power point on how they evaluate each position. The city received a thank you from the Chamber of Commerce regarding all the work the streets department put in during Lake Crystals Cruz IN and Lake Days.

Consent Agenda:

1. June 20, 2022 Regular Meeting of the City Council
2. June 21, 2022 Special Joint Meeting of PUC and City Council
3. Payment of bills totaling \$134,317.51
Payments reviewed by Councilor Cooper and Councilor Hanson prior to the meeting.
4. Resolution 2221: Accepting Dentations
5. Accept \$2300 CenterPoint Energy Community Safety Grant to purchase power cot for ambulance department
6. Accept \$1935.00 MBFTE Fire Training Reimbursement Grant
7. Audit Engagement Letter through year end 2026
8. Resolution 2222-Appointing Election Judges
9. Chamber Gambling Permit September 8, 2022
10. Chamber Gambling Permit September 22, 2022
11. Approve Fire Department Extrication invoice for \$33,088 for equipment that was already purchased

Motion made by Councilor Hanson to approve the eleven items on the consent agenda, motion seconded by Councilor Cooper and carried unanimously.

Action Items:

Resignation of Officer Cole Lund.

Motion made by Councilor Gengler to approve the resignation of Officer Cole Lund, seconded by Councilor Turgeon and carried unanimously.

Update of Mileage Reimbursement to new IRS rate of 62.5 cents per mile.

Motion made by Councilor Hanson to approve the mileage update to 62.5 cents per mile, motion seconded by Councilor Cooper and carried unanimously.

Ordinance 2022-03 Ordinance Repealing Lake Crystal City Code Section 110.01 Regulating the Sale of Soft Drinks.

Action item regarding Ordinance 2022-03 was introduced as a first step in the process. No official motion was made at this time.

Customer rates for Garbage and Recycling from LJP increasing to 2.7%, approximately 52 cents.

Motion made by Councilor Gengler to approve the garbage and recycling rate increase of 2.7% from LJP, motion seconded by Councilor Hanson and carried unanimously.

Approve Cities chosen for comparison for Class and Comp Study and where the city would like to fall compensation wise in comparison to the market.

Council reviewed the process used by David Drown in conducting a class and comp study. The reviewed the list of comparable cities.

Motion made by Councilor Hanson to approve the list of cities chosen, seconded by Councilor Cooper and carried unanimously.

Motion made by Councilor Turgeon to put the city slightly above the median in comparison to the market, seconded by Councilor Gengler and carried unanimously.

Information/Discussion Items:

A. Upcoming meetings and events:

- Regular meeting of City Council will be Monday, July 18 at 7:30 p.m.

Council Comments and Observations:

None

Adjournment:

There being no further business of the Lake Crystal City Council, Councilor Hanson motioned to adjourn the regular meeting of July 5, 2022, motion seconded by Councilor Turgeon and carried unanimously. Meeting adjourned at 8:04 p.m.

Todd Wiens, Mayor

Angela Grafstrom, City Administrator