

**MINUTES
LAKE CRYSTAL CITY COUNCIL
REGULAR MEETING
MONDAY, AUGUST 15, 2022
CITY HALL BUILDING COMMUNITY ROOM
100 E ROBINSON STREET**

Mayor Todd called the meeting to order at 7:30 p.m. Members present: Councilors Brett Hanson, Gina Cooper, Michael Turgeon and Susan Gengler.

Staff members present: Angela Grafstrom City Administrator; Sara Raisbeck, Office Assistant; Christopher Kennedy, City Attorney; Dean Tibbetts, Lake Crystal Streets Department; Joe Flavin, Blue Earth County Police Department; Jeff Becker, Lake Crystal Fire Department; and Jeremy Hutchens, Lake Crystal Water Department

Others present: Grace Kranz, Lake Crystal Tribune; Brian Sarff, Bolton & Menk

Staff Reports

Ambulance Department Update:

No report.

Fire Department Update:

They will be doing hose testing on August 20th. The fire department continues to sell root beer floats at the roll in's and there are two roll in's left of the year. Larry Brandenburg will be resigning.

Police Department Update:

They are currently feeling a staffing shortage for their night shifts. They are in the process of getting quotes for body cameras.

Street & Parks Department Update

The streets department has been working on getting the softball building moved and they now have it fully moved.

City Attorney Update:

No report.

City Administrator Update:

Grafstrom addressed a PUC update including the hiring process for an Electric Superintendent and a Journeyperson/lineperson. She updated the Council on EDA updates regarding Kroubetz project, Crysteel, Project Green, and Blue and Brown Highway Signs. Some general updates Grafstrom addressed included Grants and Donations, Heartland Grants, the Ditch 56 project, adding additional staff to the office, and the 2023 budget.

Brian Sarff with Bolton & Menk:

Brian provided the Council with a Summary of Estimated Costs, and a presentation on 2023-2027 Capital Improvement Plan.

Consent Agenda:

1. August 01, 2022 Regular Meeting of the City Council
2. Payment of bills totaling \$92,357.66
3. Resolution 2225: Accepting Donations 2 Picnic Tables from Jonathan Hendrix-Boy Scouts to be used at the Lake Crystal Dog Park
4. Accepting \$5000 grant for Capital Improvement Plan from Heartland Power
5. Accept \$3000 grant for Work Force Development City Administrator

Motion made by Councilor Gengler to approve the five items on the consent agenda, motion seconded by Councilor Turgeon and carried unanimously.

Action Items:

Ordinance 2022-02: Amend Title 15, Chapter 156.21 of the Lake Crystal Code of Ordinances relating to Zoning Code: Zoning Map.

Motion made by Councilor Gengler to approve Ordinance 2022-02 to Amend Title 15, Chapter 156.21 of the Lake Crystal Code of Ordinances relating to Zoning Code: Zoning Map, motion seconded by Councilor Hanson and carried unanimously.

Approve Workforce Development Agreement with Grafstrom.

Motion made by Councilor Cooper to approve the Workforce Development Agreement of \$3000 with Angela Grafstrom, motion seconded by Councilor Gengler and carried unanimously.

Advertise for Additional Staff for 35-40 hours a week.

Motion made by Councilor Hanson to approve advertising for additional staff at 35-40 hours a week, motion seconded by Councilor Turgeon and carried unanimously.

Approve PPV Fire Department Fan for \$5,075.00.

Motion was made by Councilor Hanson to approve purchase of PPV fan in the amount of \$5,075.00, motion seconded by Councilor Cooper and carried unanimously.

Approve Fire Department Call Rate Increase to \$1,000 for the first hour, and \$1,000 additional after that.

No motion was made at this time. Council would like to table it until they receive more information.

Approve Fire Department to declare Surplus to Sell Hurst Hydraulic Extrication tools as they have

replaced them with new ones.

Motion was made by Councilor Hanson to declare Hurst Hydraulic Extrication tools as Surplus, Motion seconded by Councilor Turgeon and carried unanimously.

Motion was made by Councilor Cooper to approve selling the Hurst Hydraulic Extrication tools, Motion was seconded by Councilor Turgeon and carried unanimously.

Accept Larry Brandenburg's resignation from the Lake Crystal Fire Department as of August 12th, 2022.

Motion was made by Councilor Turgeon to accept the resignation of Larry Brandenburg from the Lake Crystal Fire Department as of August 12, 2022, Motion was seconded by Councilor Cooper and carried unanimously.

Information/Discussion Items:

A. Upcoming meetings and events:

- Budget workshop August 22 at 6:00 p.m. at City Hall
- Regular meeting of City Council Tuesday, September 6, at 7:30 p.m.

Council Comments and Observations:

None

Adjournment:

There being no further business of the Lake Crystal City Council, Councilor Hanson motioned to adjourn the regular meeting of August 15, 2022, motion seconded by Councilor Gengler and carried unanimously. Meeting adjourned at 8:26 p.m.

Todd Wiens, Mayor

Angela Grafstrom, City Administrator