

**MINUTES
LAKE CRYSTAL CITY COUNCIL
REGULAR MEETING
MONDAY, SEPTEMBER 19, 2022
CITY HALL BUILDING COMMUNITY ROOM
100 E ROBINSON STREET**

Mayor Todd called the meeting to order at 7:30 p.m. Members present: Councilors Brett Hanson, Gina Cooper, and Michael Turgeon. Susan Gengler was absent from tonight's meeting.

Staff members present: Angela Grafstrom City Administrator; Sara Raisbeck, Office Assistant; Christopher Kennedy, City Attorney; Joe Flavin, Blue Earth County Police Department; Jeff Becker, Lake Crystal Fire Department; and Rhonda Ingebritson, Lake Crystal Ambulance Department

Others present: Grace Kranz, Lake Crystal Tribune

Public Comment

Opportunity for Public comment on Bodycams:

No public comments were made at this time.

Staff Reports

Ambulance Department Update:

The Ambulance department updated the council on their current staffing shortage. They have an interview Wednesday. The Ambulance and Fire department are looking into how they can improve their building security and getting quotes on a new door system.

Fire Department Update:

The fire department has 3 new applications for positions. The Fire and Ambulance department are currently looking into how they can improve building security and getting quotes for a new door system. Jeff presented two quotes from Dave Carlson Electric for new outside lights. One quote is for Color Selectable Lights for \$1121.56 and one is for Brightness Selectable Lights for \$1171.92.

Motion made by Councilor Turgeon to approve the quote of \$1171.92 from Dave Carlson Electric for the Brightness Selectable Lights, motion seconded by Councilor Hanson and carried unanimously.

Police Department Update:

No report.

Street & Parks Department Update

No report.

City Attorney Update:

No report.

City Administrator Update:

Written report provided in the packet.

Consent Agenda:

1. September 6, 2022 Regular Meeting of the City Council
2. Payment of bills totaling \$98,678.46
3. Resolution 2227: Accepting donation of \$600 from Lake Crystal Loon Lake Rec, \$329.05 for balance of the water bug harvester, and \$270.95 to apply towards the fountain's utility bill.
4. Approve Purchase of Bodycams for a total of \$34,969
5. Reappoint Matt Ganglehoff to Parks and Rec Commission

Motion made by Councilor Cooper to approve the five items on the consent agenda, motion seconded by Councilor Hanson and carried unanimously.

Action Items:

Liability Coverage Waiver

Motion made by Councilor Turgeon to approve not waving the Liability Coverage Waiver, motion seconded by Councilor Hanson and carried unanimously.

Approve Juneteenth as a paid holiday for 2023

Motion made by Councilor Turgeon to approve Juneteenth as a paid holiday beginning in 2023, discussion by council requesting more information to see which surrounding cities are also doing this, no motion to second. Tabled for a future meeting.

Resolution 2228: Approving 2023 Preliminary General Fund Budget and Tax Levy

Motion made by Councilor Hanson to approve the 2023 Preliminary General Fund Budget and Tax Levy, motion seconded by Councilor Turgeon and carried unanimously.

Fire Call Fee's:

Council would like to keep the rates the same for now. No motion was made at this time.

New Administrative Assistant:

The City scheduled 6 interviews and interviewed 3 out of 6 final candidates as only three showed up to their scheduled time. The interview committee would like to move forward with offering the position to Megan Hutchens.

Motion was made by Councilor Cooper to approve the hire of New Administrative Assistant, Megan Hutchens at \$21.25/hr. starting October 3, 2022. Motion seconded by Councilor Hanson and carried unanimously.

New Ambulance Assistant position for 35-40 hours/week at \$21/hr.

Motion was made by Councilor Turgeon to approve advertising for a new Ambulance Assistant for 35-40 hours/ week at \$21/hr. Motion seconded by Councilor Cooper and carried unanimously.

Information/Discussion Items:

- A. Mayor and Council Salaries
- B. City/Rural Fire Agreements
- C. Handouts from Mayor and Clerks Meeting
- D. Pay Equity Test
- E. Upcoming meetings and events:
 - a. Certify Preliminary Budget and Tax Levy to the County on or before September 30, 2022
 - b. Regular meeting of City Council Monday, October 3 at 7:30 p.m.

Council Comments and Observations:

Council discussed double batting cages for Abbott Field that will be put where the existing batting cages are by the Baseball Association. There will be 3 trees removed and replaced in order to accommodate the new batting cages.

Motion was made by Councilor Hanson to approve the double batting cages and 3 trees be removed and replaced in order to accommodate, Motion seconded by Councilor Cooper and carried unanimously.

Adjournment:

There being no further business of the Lake Crystal City Council, Councilor Cooper motioned to adjourn the regular meeting of September 19, 2022, motion seconded by Councilor Hanson and carried unanimously. Meeting adjourned at 8:17 p.m.

Todd Wiens, Mayor

Angela Grafstrom, City Administrator