

MINUTES
Lake Crystal City Council
Tuesday September 3, 2024, 7:30 pm
City Council Chambers
100 E. Robinson St.

Mayor Todd Wiens called the meeting to order at 7:30 P.M. Members present: Councilors Brett Hanson, Gina Cooper, Michael Turgeon, and Michael Windsperger.

Staff members present: City Administrator Angela Grafstrom; MacKenzie Doering, Administrative Assistant; and Christopher Kennedy, City Attorney; and Dean Tibbetts, Street Department

Others present: Ryan Jones, Lake Crystal Welcome Memorial

Staff Reports

Ambulance Service

No report

Fire Department

No report

Police Department

No report

Street & Parks Department

Tibbetts reported the crosswalks are being repainted with school starting. The disc golf course is being used and all is going well. Tibbetts also spoke on looking at trees in the area for emerald ash borer. They have treated trees that are tagged to indicate treatment. All the parks have been treated.

City Administrator

Written report provided in the packet.

Consent Agenda *(The following agenda items are considered to be non-controversial and routine innature. They will be handled with one motion of the City Council. Councilors may request that specific items be removed from the Consent Agenda and be acted upon separately)*

1. Minutes August 19, 2024, Regular Meeting of the City Council
2. Payment of bills totaling \$225,598.27
 - reviewed by Councilor Windsperger and Councilor Turgeon prior to the meeting
3. Approve Ambulance Write-offs for Uncollectible totaling \$4041.86

MINUTES
Lake Crystal City Council
Tuesday September 3, 2024, 7:30 pm
City Council Chambers
100 E. Robinson St.

Motion made by Councilor Turgeon to approve consent items one through three, motion seconded by Councilor Windsperger and carried unanimously.

Action Items

School Board Member to Speak on Referendum

Ryan Jones came to the council meeting to give information and answer questions on the school's referendum. This referendum will be on the November 5th ballot. The general obligation funds would be used for roof replacements, the construction and installation of mechanical, HVAC, electrical, plumbing and lighting improvements. No action is needed by the council.

Approve Ambulance Resignation

Ryan Lysne resigned from the ambulance service. His last day of work was 6/21/24.

Motion made by Councilor Hanson to accept the resignation of Ryan Lysne from the ambulance service effective 5/21/24, motion seconded by Councilor Copper and carried unanimously.

Resolution 2426 Reimbursement Resolution

The Electric Department will begin to incur expenses in September of 2024, but the project will not be ready to start until 2027. The resolution will allow the electric department to begin paying for the project with department funds and get reimbursed when the project is bonded.

Motion made by Councilor Turgeon to approve Resolution 2426 Declaring Intent to Reimburse Certain Expenditures from the Bond Proceeds, motion seconded by Councilor Windsperger and carried unanimously.

Blacktopping and Curb and Gutter Estimates

Tibbets has identified 4 sections of streets to resurface this year: two sections along Humphrey and two sections along Blue Earth Streets. Superintendent Tibbets presented 2 estimates for blacktopping and one estimate for curb and gutter:

WW Blacktopping in the amount of \$85,249.70

Nielson Blacktopping in the amount of \$ 87,855.58

Clint Adams for curb and gutter in the amounts of \$17,980 and \$4,000.00 totaling \$21,980.00.

MINUTES
Lake Crystal City Council
Tuesday September 3, 2024, 7:30 pm
City Council Chambers
100 E. Robinson St.

Tibbets recommends the council approve the blacktopping bid from WW Blacktopping and the curb and gutter bid from Clint Adams for a total of \$107,229.70. The money for the continued street maintenance was included in the 2024 budget.

Motion made by Councilor Copper to accept the WW Blacktopping estimate of \$85,249.70 and the Clint Adams bids totaling \$21,980.00, motion seconded by Councilor Hanson, and carried unanimously.

Information/Discussion Items

Ordinance Regarding Cannabis Business

City Attorney Chris Kennedy added the new ordinance to the agenda for council review. Kennedy noted he would like to see the ordinance adopted by council no later than January or February of 2025. The council decided to proceed with the ordinance after the preliminary budget is completed. The Ordinance will be on the October 7 agenda for the first read, and October 21 for the second read.

Upcoming meetings and events:

- September 16, 2024, 6:30 PM Budget Work Session
- September 16, 2024, 7:30 PM Regular Council Meeting

Council Comments and Observations

Mayor Wiens reported CEDA did a tour of the city. About 30 people were on the bus that looked at various developments and amenities in the community. He also reported a kickoff Zoom meeting was held to discuss contracts for the Rec Center Expansion and the next one is scheduled and will be in person.

Adjournment:

There being no further business of the Lake Crystal City Council, Councilor Hanson motioned to adjourn the regular meeting of September 3, 2024, motion seconded by Councilor Windsperger and carried unanimously. Meeting adjourned at 8:07 P.M.

Todd Wiens, Mayor

Angela Grafstrom, City Administrator