

MINUTES
Lake Crystal City Council
Monday, January 22, 2024, 7:30 pm
City Council Chambers
100 E. Robinson St.

Mayor Todd Wiens called the meeting to order at 7:30 P.M. Members present: Councilors Brett Hanson, Gina Cooper, Michael Turgeon, and Michael Windsperger.

Staff members present: City Administrator Angela Grafstrom; Megan Hutchens, Administrative Assistant; and Christopher Kennedy, City Attorney; Police Chief Joe Flavin

Staff Reports

Ambulance Service Update

No report.

City Administrator Angela Grafstrom attended the Ambulance Forum held on January 18, 2024. At the forum, funding ambulance services in small towns was discussed. The forum also discussed categorizing ambulance services as an essential service like the police and fire departments.

Fire Department Update

Written report provided in the packet.

Police Department Update

Chief Joe Flavin is waiting for the psychology summary for the new police officer candidate. Flavin mentioned that Officer Austin Smith will potentially return to full-time status at the end of February.

Street & Parks Department Update

No report.

City Administrator Update

Written report provided in the packet.

Consent Agenda *(The following agenda items are considered non-controversial and routine innature. They will be handled with one motion of the City Council. Councilors may request that specific items be removed from the Consent Agenda and be acted upon separately)*

1. Minutes January 8, 2024, Regular Meeting of the City Council
2. Payment of bills totaling \$102,463.69
 - reviewed by Councilor Windsperger and Councilor Turgeon prior to the meeting
3. Approve Ambulance Write-Offs totaling \$4,048.39
4. Cemetery Deed for Michael Jones of \$625.00 to Blue Earth County and State of MN for Burial Lot No. 91, Section B, Space 5
5. Gambling Permit for Crystal and Loon Lake Recreation to be held on 2/24/24
6. Gambling Permit Update for Ducks Unlimited date changed from 1/12/24 to 2/2/24 due to weather and new Gambling Permit to be held on 3/22/24

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Motion made by Councilor Windsperger to approve consent items one through six, motion seconded by Councilor Turgeon and carried unanimously.

Action Items

Mayoral Celebrate Arbor Day Proclamation on April 26th, 2024

No discussion from the council.

Motion made by Councilor Cooper to approve the Mayoral Celebrate Arbor Day Proclamation on April 26th, 2024, motion seconded by Councilor Hanson and carried unanimously.

Ordinance 2024-01 Amend Section 30.02 (1st Reading)

The council did the first reading of Ordinance 2024-01 Amending section 30.02 regarding the holiday language of the Business Hours in the city code. City Attorney Chris Kennedy stated that the amendment will give the city flexibility with City Halls hours for additional holidays and will also be consistent with employee policies and other agreements.

Motion made by Councilor Turgeon to approve Ordinance 2024-01

Approve Purchase of New Police Car and Accessories

Chief Joe Flavin that the vehicle will be black with similar decal details to the current squad vehicles. The trade-in value is estimated to be \$16,000.00. The quote from Nelson Auto Center without the trade-in value totals \$42,930.00. The quote for additional accessories from Guardian Fleet Safety totals \$6,914.57. The total estimate for the police car and accessories before trade-in value is \$49,844.57.

Motion made by Councilor Windsperger to approve the purchase of a new police car and accessories, motion seconded by Councilor Turgeon and carried unanimously.

Approve Matt Gangelhoff as City's Emergency Manager

No discussion from the council.

Motion made by Councilor Cooper to approve Matt Gangelhoff as City's Emergency Manager, motion seconded by Councilor Hanson and carried unanimously.

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Information/Discussion Items

A. Upcoming meetings and events:

- Monday, February 5th, 2024, 7:30 PM Regular Council Meeting

Council Comments and Observations

City Attorney Chris Kennedy mentioned that the EDA is working on the annexation by ethanol plant and City Administrator Angela Grafstrom stated that EDA Director Stading organized a meeting with residents and township representatives. A meeting was also held with Lincoln and Garden City townships and both are interested in Orderly Annexation for the parcels.

Councilor Michael Turgeon wanted to discuss the Emerald Ash Borer infected trees at Lily Lakes and when they will be treated or cut down. The council requested documentation from the Street Department of the treated trees, a listing of the trees that have been cut down and future plans for treatment and removal.

Councilor Brett Hanson questioned the interest of purchasing Crystal Gardens #7 lots. Grafstrom mentioned that three agreements for lots are in place. Mayor Todd Wiens stated that the final lot for Graphon Ct has been sold.

Chief Joe Flavin is requesting approval for a small renovation of the police department's bathroom. The renovation will include new flooring, toilet, and vanity. The council requested quotes for the supplies.

Adjournment:

There being no further business of the Lake Crystal City Council, Councilor Hanson motioned to adjourn the regular meeting of January 22nd, 2024, motion seconded by Councilor Windsperger and carried unanimously. Meeting adjourned at 7:58 P.M.

Todd Wiens, Mayor

Angela Grafstrom, City Administrator