The following Commissioners were present:
Commissioners McCoy, Nelson, Johnson.

Commissioner McCoy called the meeting to order.

Also Present:
Bill Daley, Public Works Superintendent; Mathias Phelps, Electric Superintendent;
Taylor Gronau, City Administrator; Lisa Jacoby, Office Assistant.

Commissioner Johnson moved and Commissioner Nelson seconded the motion to approve the December 3, 2019 meeting minutes. The following vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner Johnson moved and Commissioner Nelson seconded the motion to approve utility bills totaling $347,684.99. The following vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner Johnson moved and Commissioner Nelson seconded the motion to appoint Commissioner McCoy as Chairman for the Lake Crystal Municipal Utilities Commission. The following vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner Johnson moved and Commissioner McCoy seconded the motion to appoint Commissioner Nelson as Vice-Chairman for the Lake Crystal Municipal Utilities Commission. The following vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner Nelson moved and Commissioner Johnson seconded the motion to appoint Taylor Gronau as the Secretary for the Lake Crystal Municipal Utilities Commission. The following vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.
Commissioner Nelson moved and Commissioner Johnson seconded the motion to appoint Chairman McCoy as the authorized signer for the Lake Crystal Utilities Municipal Utilities Commission. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner McCoy moved and Commissioner Nelson seconded the motion to designate MinnStar Bank as the official depository for the Lake Crystal Municipal Utilities Commission. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner Nelson moved and Commissioner Johnson seconded the motion to designate the Lake Crystal Tribune as the official newspaper for Lake Crystal Municipal Utilities Commission. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner Nelson moved and Commissioner Johnson seconded the motion that the regular meetings of the Lake Crystal Municipal Utilities Commission be held on the first Tuesday after the first Monday of each month beginning at 7:30 o’clock a.m. in the City Council Chambers of the Lake Crystal City Hall. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner McCoy moved and Commissioner Nelson seconded the motion to approve a mileage reimbursement rate equal to the Federal rate for 2020, currently $.575 per mile, for utility staff and officials using a personal vehicle in conducting utility business. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner McCoy moved and Commissioner Nelson seconded the motion to approve a cost of living wage increase of 2.5% for non-union employees effective January 1, 2020. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner McCoy moved and Commissioner Johnson seconded the motion to approve the purchase of a Chevrolet Silverado 3500 for $35,600 for the electric utility department. The following vote was had and taken,
Ayes: McCoy, Nelson, Johnson.
Nays: None.

Commissioner Nelson moved and Commissioner Johnson seconded the motion to approve Bolton and Menk to complete a water and wastewater utility rate study at a cost of $17,900.00. The following vote was had and taken,

Ayes: McCoy, Nelson, Johnson.
Nays: None.

Superintendent Phelps updated the Commission on the following:
- The breaker on the Cooper is malfunctioning. Utilities Plus will be coming to repair it.

Superintendent Daley updated the Commission on the following:
- The oldest truck in the department is leaking fluids and is not running well. Hoping to limp it along until 2021 in which it would be a budgeted item.
- Continuing maintenance on the pumps.

City Administrator Gronau updated the Commission on the following:
- Continuing to follow up and work with businesses identified through the Business Blitz. Purchased LED bulbs to help identified businesses in replacing old bulbs. The bulbs will be a CIP expense.
- A meeting with POET will be set up to discuss water and wastewater rates.

The Commission reviewed the revenue and expense reports for the utility departments.

There being no further business the meeting was adjourned.

Dennis McCoy, Chairman

Taylor Gronau, Secretary