

**MINUTES  
PARK AND RECREATION COMMISSION  
MONDAY, JULY 18 2022  
5:30 p.m.  
CITY HALL COUNCIL CHAMBERS  
100 E. ROBINSON STREET**

**Call to order**

Commissioner Ganglehoff called the meeting to order at 5:30 pm. Members present were Michael Windsperger, Aaron Dailey and Mike Roll (ex-officio). City Councilor Present: Brett Hanson

Others present: City Administrator Angela Grafstrom and Street Superintendent Dean Tibbetts.

**Approve minutes from 5-23-22**

***Motion made by Ganglehoff to approve the minutes of 5-23-22 as presented,*** seconded by Daily and carried unanimously.

**New Business**

**Dog Park Gate Quotes**

Tibbetts presented the committee with quotes for the fencing and cement work. Quotes received for the fencing were from Genesis Outdoor & Construction Services totaling \$3060.00 and from Century Fence totaling \$5970.00. Tibbetts received 2 cement quotes. One was a verbal quote from Steve Barnett for \$1200 and the other was from C & H Concrete Services, LLC for 1800.00. The dog park volunteers donated \$1600.00 to the city for a new gate and asked that the city take over the maintenance of the park. Tibbetts also said where they want to put the second gate gets wet. They discussed a path to the gate, but Tibbetts was also concerned about how it affects other users in the park outside the gate.

The committee feels the needs of the users are being met as there is a gate to the park and adding another gate is more for convenience than necessity. As this project was not budgeted for 2022, they do not want to proceed with the gate. Tibbetts will monitor the use of the park and report back to the committee. Grafstrom was directed to contact the volunteer group and let them know the city will not have money for this project for the next couple of years, but if they would like to see the gate installed sooner, they could donate the additional \$2660.00 to cover the cost.

**Old Business**

None.

**Discussion items**

None.

## **Staff reports**

**Forester: Rachel James emailed** an update to Grafstrom which she provided to the group. She reported the Emerald Ash Borer Plan was approved by the city council. Part of the plan is to treat the trees rated in the best condition and she will tie a ribbon on those, so they are easy to find. She will also let the public know what is happening, so they won't be surprised when they see the street department workers drilling into trees.

The Crystal Waters Project BWSR grant is in progress. The tree sponsorship trees are planted at the high school storm water pond. Joe Wagner, the high school groundskeeper is watching after them and making sure they are watered. Pollinator habitat was planted and Jones and Robinson Parks. The only thing left for Crystal Waters and the City to do is to chemically treat some invasive grasses at Jones Park to prepare it for fall planting. The resident projects are underway.

The Paint the Town Grant mural is in progress with many volunteers coming out to paint. This will be her focus to finish up before her term ends with the City.

Finally, Rachel wanted to say it has been a pleasure to work with the citizens of Lake Crystal where so many people are looking to better their community in such selfless ways.

**Streets:** Tibbetts had nothing additional to report.

**City Administration:** Grafstrom reported Mayor Wiens wanted her to mention the Baseball Association is trying to get used light poles or maybe do a "sponsor a pole" program for the ball field. The association has funds to contribute, but they are getting quotes on irrigation and infield site work from AmLawn, Greencare, Peterson Construction, and DMI. They may need water installed up to the field. Tibbetts said there is some water up to the field, but maybe not big enough for what they need. He noted the lines would need to be cleaned out and Dailey suggested that be figured into the cost of the project.

## **Discussion Items:**

None.

## **Adjournment**

There being no further business of the Lake Crystal Park and Recreation Commission, Ganglehoff motioned to adjourn the meeting of the Lake Crystal Parks and Recreation Commission, seconded by Windsperger. Meeting concluded at 5:50 pm.

**Next Meeting:** TBD

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Matt Gangelhoff, Committee Chair

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Angela Grafstrom, City Administrator