

**ORDINANCE NO. 24-02  
CITY OF LAKE CRYSTAL  
BLUE EARTH, COUNTY MINNESOTA**

**AN ORDINANCE AMENDING THE LAKE CRYSTAL CITY CODE**

**WHEREAS**, the City Council of the City of City Lake Crystal is the official governing body of the City of Lake Crystal, Minnesota ("the City"); and

**WHEREAS**, the City has established and continues to operate an ambulance service; and

**WHEREAS** the City wishes to create a commission that will assist the City Council in making decision regarding the ambulance; and

**WHEREAS** the City Council believes that the creation of an Ambulance Commission will be beneficial in allocating the resources of the Ambulance Department and the City of Lake Crystal.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE, MINNESOTA**, does hereby ordain that the City Code of the City of Lake Crystal be amended as follows:

**AMBULANCE COMMISSION**

**31.250 ESTABLISHMENT**

An Ambulance Commission for the city is hereby established. It shall be composed of five voting members. To the extent available and qualified, the Medical Director of the Lake Crystal Ambulance service and a City Council member may be appointed by the City Council to serve as an ex-officio members of the commission.

The term of each commission member shall be three years. The City Council shall appoint the members of the ambulance commission. An ambulance service member shall be elected by the ambulance service members to be a liaison to the commission. The ambulance commission shall be staffed by the current Ambulance Director and City Manager. The Ambulance Director shall act as clerk to the Ambulance Commission and shall have charge of the books which shall contain a full and complete statement of the condition and operation of the ambulance service.

**31.251 QUALIFICATIONS AND DUTIES**

All Ambulance Commission Members shall be residents and qualified electors of the city or qualified electors of townships in the city's ambulance service area whose townships financially contribute to the city's ambulance service. A voting Ambulance Commission member cannot also be an employee of the city's ambulance service.

### **31.252 VACANCIES**

In case the office of any member shall become vacant during the member's term, the City Council shall appoint a person of like qualifications, as soon as practicable thereafter, to fill such vacancy during such expired term.

### **31.253 POWERS, DUTIES AND RESPONSIBILITIES**

The Ambulance Commission is to advise the City Council regarding the operations of the City's Ambulance Service. The Commission shall have the following responsibilities:

- (A) To make recommendations to the City Council with respect to the construction, maintenance, repair and management of the City's ambulance facilities, vehicles and equipment;
- (B) To advise the City Council regarding the operation of the City's ambulance service and facilities;
- (C) To make recommendations to the City Council with respect to rate to be charged for ambulance services;
- (D) To make recommendations to the City Council regarding ambulance service specific policies and operating procedures; and
- (E) Assist or provide input at the request of the City Council regarding the hiring of ambulance personnel.

### **31.254 AMBULANCE FUNDS.**

All amounts charged by the City and collected for ambulance services are to be deposited in the ambulance department of the general fund. No indebtedness is to be incurred by the City with respect to the ambulance service except as necessary and incidental to the carrying on of the ambulance service and has been authorized in advance by the City Council.

***Effective date.*** This section becomes effective on the date of its publication, or upon the publication of the Ordinance.

PASSED AND ADOPTED by the City Council of the City of Lake Crystal, this 3<sup>rd</sup> day of June, 2024.

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Todd Wiens, Mayor

ATTEST:

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Angela Grafstrom, City Administrator