

**MINUTES
PARK AND RECREATION COMMISSION
MONDAY, FEBRUARY 26, 2024 5:30 p.m.
CITY HALL COUNCIL CHAMBERS
100 E. ROBINSON STREET**

CALL TO ORDER

Committee Chair Gangelhoff called the meeting to order at 5:35 pm. Members present were Michael Windsperger, Jennifer Bierma, and Matt Gangelhoff. Ex-officio present were Mike Roll of Crystal Waters Project and Ryan Yunkers of the Lake Crystal Area Rec Center.

Committee Members Absent: Daniel Puot-Well

Others present: City Administrator Angela Grafstrom, Mayor Todd Wiens, Street Superintendent Dean Tibbetts, and City Forester Dylan Kotten

APPROVAL OF MINUTES

Motion made by Windsperger to approve the minutes of the regular meeting of 10-16-23 as presented, seconded by Bierma, and carried unanimously.

STAFF REPORTS

Tibbetts reported on some of the things his department has been working on with the lack of a snowy winter including tree removal.

Grafstrom reported the City did received the Prairie Lakes Arts Grant to cover music at Lakes Days.

NEW BUSINESS

Collis Field Fence Estimate

Matt Gangelhoff presented the updated fence estimate from Landshapes of \$45,273 to repair the fencing at Collis field. The damaged fence is a safety hazard. Grafstrom noted that \$45,000 for repairs was budgeted for 2024. It was discussed whether they should also consider having the backstops repaired at JC Park at the same time.

Motion made by Bierma to recommend the city council accept the Landshapes fence estimate of \$45,273, seconded by Windsperger, and carried unanimously

Collis Irrigation System

Matt Gangelhoff and Mayor Wiens discussed with the group the Irrigation System Plan. The Baseball Association has communicated with the school and they would like to install an irrigation system for \$52,660 and have the cost split 3 ways between the school, the association, and the city. A better field will give the association and the school opportunities to host tournaments. Beyond the initial cost, the Baseball Association will pay for the meter and they are asking the city to pay for the water. Grafstrom provided an annual watering bill of just over \$14,000 for the football field as a point of reference for the cost.

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Motion made by Windsperger to recommend the city council approve paying 1/3 of the cost of the irrigation system, seconded by Bierma, and carried unanimously

Motion made by Windsperger to recommend the city council approve the Baseball Association paying for the watering meter and the city paying for the water usage once the system is installed, seconded by Bierma, and carried unanimously

OLD BUSINESS

Agreements between the City and Entities Using City Facilities

Grafstrom updated the committee that the agreement has been executed.

Frisbee Golf Course

Dylan Kotten the Community Forester came to the meeting to introduce himself to the committee and share information on the frisbee gold courses he designed for review. Of the 3 examples presented, most in attendance preferred version 3 for the route and varied length of the holes. Mayor Wiens and Ryan Yunkers mentioned that the Lion's Club might consider paying for the course installation. The committee would also like to see Dylan Kotten design something in Robinson Park as well. No action was taken at this time as Kotten will get a design for Robinson and pricing to install the course while Wiens and Yunkers visit with Lions on the potential funding. They discussed maybe getting sponsorship of holes.

Park Director Job Description

Grafstrom mentioned that Madelia just created a new Park Director position. The committee will continue to review the job description options presented and Grafstrom will draft a Lake Crystal version for review.

INFORMATION

Horse Arena

Committee members expressed concern that we need an updated agreement with the horse arena as they have a lot of loud noise and leave horse droppings in the park. Grafstrom will work with the attorney on agreement. No action taken at this time.

Meeting Attendance

As Daniel Puot-Well has not attended a meeting since his appointment and it makes it difficult to always get a quorum, the committee will advertise for a new member. The committee now has 2 seats that need to be filled.

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Tree Farm

The committee has requested that Superintendent Tibbetts get some more trees for the tree farm as stock is dwindling and it has been a while since any trees were planted. Tibbetts and Kotten will get pricing and order trees. Grafstrom suggested adding tree replacement to the budget for 2025 and going forward just plan to add trees to the farm each year. Kotten and Tibbetts will maybe reach out to the city Engineer for variety suggestion so we increase the diversity of the city's canopy.

ADJOURNMENT

There being no further business of the Lake Crystal Park and Recreation Commission meeting of 2-26-24, motion made by Gangelhoff to adjourn the meeting of the Lake Crystal Park and Recreation Committee of February 26, 2024, seconded by Windsperger and carried unanimously. Meeting adjourned at 6:26 pm.

Next Meeting: TBD

Minutes prepared by Angela Grafstrom

Chair Gangelhoff

Attest: _____
Administrator Grafstrom