

MINUTES
PARK AND RECREATION COMMISSION MONDAY,
MAY 20, 2024 5:30 p.m.
CITY HALL COUNCIL CHAMBERS
100 E. ROBINSON STREET

CALL TO ORDER

Committee Chair Gangelhoff called the meeting to order at 5:34 pm. Members present were Michael Windsperger, Jennifer Bierma, Daniel Puot-Well, and Matt Gangelhoff. Ex-officio present were Mike Roll of Crystal Waters Project

Others present: City Administrator Angela Grafstrom and Street Superintendent Dean Tibbetts, Council Members Gina Cooper and Todd Wiens, Mankato Saddle Club Members Ben Sparks, Suzette Johnson, and Kelly Schuck Moeller.

APPROVAL OF MINUTES

Motion made by Gangelhoff to approve the minutes of the regular meeting of 4-15-24 as presented, seconded by Bierma, and carried unanimously.

STAFF REPORTS

Tibbetts reported on work in the parks and preparing for Memorial Day. He reported they have a few dead trees in Robinson that need to be taken out and they will move some from the Tree Farm to replace what they take out in Robinson.

Grafstrom had no report.

NEW BUSINESS

Shoreland Management

Councilmember Cooper discussed docks on City property and Grafstrom brought up a resident who cut trees to clear a view on the city property along the lake, across from his property. The committee would like to see some action taken to make an example of them for not getting city permission. Grafstrom will work on this.

Lighting at Collis Field

The Baseball Association has raised 1/3 of the cost and approached the school for 1/3 of the cost. The school will not know for sure until June, but is likely to contribute, so they are looking for a 1/3 contribution from the city to be set aside in the 2025 budget. Each share will be approximately \$95,000 as the overall cost for lighting is estimated around \$285,000.

Adding lighting is becoming more important as the school is in a different conference and will be looking at more double headers and trying to get more teams playing at once when teams are visiting from out of town.

Motion made by Bierma to recommend council set aside \$95,000 in the 2025 budget for the city's share of the cost for lighting at Collis Field, seconded by Windsperger, and carried unanimously.

Saddle Club

Members of the club came to discuss the use agreement and the placement of the disc golf course. They requested the basket on hole 3 be moved closer to the start of number 4. The committee did not see this as an issue. They requested a couple of adjustments to the agreement which Grafstrom will

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have made by the city attorney and forward to the saddle club.

Reservation Signage at the City Ballfields

Bierma reported that the existing reservation signage is so faded and almost unreadable and would like the city to replace these signs with new ones that are readable. Tibbetts will get some metal signs ordered to replace what is there now.

OLD BUSINESS

Park and Rec Job Description

Grafstrom provided an updated job description for a Grade 2 Park and Rec Specialist.

Motion made by Gangelhoff to recommend council add the position for 2025 and open the position to existing staff first, seconded by Bierma, and carried unanimously.

Disc Golf Course

The baskets are getting ordered and the course will be modified to move the basket on hole 3 as indicated above to accommodate the saddle club. Dylan hopes to have the course in place before he is done with AMPACT. He is still willing to come back as a volunteer to get this set up if it is not completed by the end of his employment through AMPACT.

Arbor Day Celebration

Grafstrom said it was a successful event with more than 50 in attendance, which is up from last year. She thanked her staff who took over the planning and coordinating of the event, especially Megan Hutchens who did the bulk of the organizing. Grafstrom believes the weather again affected the overall turnout but looks for it to continue to grow each year. At this year's event a Blue Spruce was planted in Marsten Park along Murphy Street.

ADJOURNMENT

There being no further business of the Lake Crystal Park and Recreation Commission meeting of May 20, motion made by Gangelhoff to adjourn the meeting of the Lake Crystal Park and Recreation Committee of May 20, 2024, seconded by Windsperger and carried unanimously. Meeting adjourned at 7:01 pm.

Next Meeting: TBD

Minutes prepared by Angela Grafstrom

Chair Gangelhoff

Attest: _____
Administrator Grafstrom