

MINUTES
Regular Meeting
Planning and Zoning Commission
Monday, December 5, 2022 at 6:30 p.m.
City Hall Building
100 E. Robinson St.

Committee Vice Chair Todd Wiens called the regular meeting of the Planning and Zoning Commission on to order on December 5, 2022 at 6:30 pm. Members present: Todd Wiens, Josh Siebert, Jamie Christianson, Dan Jones, and Dave Richards. Absent: Mark Sanderson and Paul Ryneerson

Others Present: Therese Sieberg

Vice Chair Wiens opened the public hearing at 6:30 pm.

Public Hearing

Therese Sieberg said she was concerned about the digging as there is no access to the back yard for heavy equipment. She is concerned they will drive through her property to build the pool. The committee said they are only reviewing whether to grant a variance for the reduction in the rear and side yard setbacks, but they encouraged Sieberg to call the police as it is her property and Kottke's cannot drive through it without her permission. She was also advice to call Administrator Grafstrom if she had any concerns. Siebert noted he thought the setbacks could be a concern.

Motion made by Christianson to close the public hearing of the Lake Crystal Planning and Zoning Commission and open the regular meeting, seconded by Jones and carried unanimously.

Motion made by _____ to close the public hearing and reopen the regular meeting of the Lake Crystal Planning and Zoning Commission; seconded by _____ and carried unanimously.

Approve Minutes from 9/6/22

Motion made by _____ to approve the minutes from the Planning and Zoning Commission regular meeting of October 3, 2022 as presented; seconded by _____ and carried unanimously.

New Business

None.

Old Business

Variance request by Richard Kottke to install a pool within 5 feet of the rear and side yard property line.

The committee questioned whether Kottke’s demonstrated a hardship. Other members stated others have similar pools. Wiens reminded them they are only approving the variance to allow the 5 foot back and side yard setbacks where Kottke’s indicated there are no utilities. Building Official Haslip will verify they are following the building codes.

Motion made by Christianson to recommend to city council grant the variance request by Richard Kottke to allow the installation of a pool with a rear and side yard setback from the property line of 5 feet, seconded by Jones and carried unanimously.

Information/Discussion Items

Next Meeting is TBA due to possibility of no discussion items.

A member of the committee identified 2 nuisance properties and asked Grafstrom have the police take a look at them.

Josh Seibert is not applying for another term on the committee. The Commission thanked him for his service.

Commission Comments and Observations, if any

none

Adjournment

There being no further business of the Lake Crystal Planning and Zoning Commission, Christianson motioned to adjourn the regular meeting of December 5, 2022; motion seconded by Jones and carried unanimously. Meeting adjourned at 7:02 pm.

Minutes prepared and submitted by Angela Grafstrom

Signed: _____

Attest:_____

Additional City Council members may be present to gather information.
No official action will be taken by the Council.