

**MINUTES
REGULAR MEETING
PLANNING AND ZONING COMMISSION
MONDAY, JULY 5, 2022 at 6:30 p.m.
CITY HALL BUILDING
100 E. ROBINSON STREET**

Commissioner Ryneanson called the regular July 5, 2022 meeting of the Planning and Zoning Commission to order at 6:30 pm. Members present: Todd Wiens, Jamie Christianson, Mark Sanderson, Paul Ryneanson, Dave Richards, and Dan Jones. Josh Siebert arrived at 6:40 pm.

Others Present: Angela Grafstrom, City Administrator, Mr. and Mrs. Jason Anderson

Approve Minutes from 6/6/22

Motion made by Richards to approve the minutes from 6/6/22 with the correction of Richardson to Richards in the motion for adjournment, seconded by Ryneanson and carried unanimously.

New Business

The committee reviewed the list of approved or pending building permits.

Old Business

Chicken Ordinance

The commission reviewed ordinances from other cities and picked various things they liked from the other cities. Grafstrom will put something together from the samples and have it reviewed by City Attorney Kennedy for the next meeting.

Update on LeClaire St

Grafstrom reported she visited with Tidrick and the realtor. This is a second home that will be used by Tidrick and other members of her family. They have no plans to use it as a rental. Grafstrom noted, that if they did, the city has no rules about rental property beyond requiring a parking space. She mentioned the permit was revoked today and explained she had an irate call from a citizen so she looked into it more. Tidrick has been notified and will submit a variance tomorrow and mail the check. Spoke with Kennedy and he thinks the findings will allow a variance. It had been approved based on Ordinance 154.07.

Information/Discussion Items

Next Meeting August 1, 2022 immediately following the public hearing at 6:30 pm. Grafstrom mentioned we will be setting a public hearing on the rezoning of the new housing development, a variance request for a second accessory dwelling, and likely 222 LeClaire. I may request a special meeting for 222 LeClaire as the house is on site waiting for the permit and variance approval.

Grafstrom explained the second accessory dwelling request does not meet impervious surface or setbacks and those would be the only reasons for denying it. If they got rid of the 2 sheds and reduced the size of the second garage, it would be allowable with a permit and no variance would be required.

Commission Comments and Observations, if any

Mayor Wiens gave an update on the delta project.
Commissioner Richards commented on the Highway 60 project and noted that the city sign to Lake Crystal need some sprucing up.

Adjournment

There being no further business of the Lake Crystal Planning and Zoning Commission, Christianson motioned to adjourn the meeting of July 7, 2022; motion seconded by Siefert and carried unanimously. Meeting adjourned at 7 pm.

Minutes prepared and submitted by Angela Grafstrom

Additional City Council members may be present to gather information.
No official action will be taken by the Council.