Commissioners present: Amanda Carleton, John Fritchman, Cody Voges, Kristi Hawker, Mike Roll (ex-officio)

Staff present: City Administrator, Taylor Gronau; Street and Maintenance Superintendent, Dean Tibbetts

Others present: Councilor, Todd Wiens

Call to Order: The meeting was called to order at 6:30 p.m. by Member Hawker

Approval of Meeting Minutes:

Member Hawker moved and Member Carleton seconded a motion to approve the minutes of the February 15, 2018 regular meeting. The following vote was had and taken:

Ayes: Carleton, Fritchman, Voges, Hawker
Nays: None.

New Business:

A. 2018 Appointments and Designations

Chair:
Member Hawker moved and Member Carleton seconded a motion to elect Member, Cody Voges as the 2018 Chair. The following vote was had and taken:

Ayes: Carleton, Fritchman, Hawker
Nays: None.
Abstain: Voges

Vice Chair:
Member Voges moved and Member Carleton seconded a motion to elect Member, Kristi Hawker as the 2018 Vice Chair. The following vote was had and taken:

Ayes: Carleton, Fritchman, Voges
Nays: None.
Abstain: Hawker

Secretary:
Member Voges moved and Member Hawker seconded a motion to elect Member, Kristee Richards as the 2018 Secretary. The following vote was had and taken:

Ayes: Carleton, Fritchman, Voges, Hawker
Nays: None.

Old Business:

A. Robinson Park Restroom and Trail

Administrator Gronau provided an update on the status of the restroom and trail projects. The City received proposals and bids, respectively, for each project. The restroom project proposal came in approximately $19,000 over the $80,000 budget. Administrator Gronau is working with the contractor to reduce the cost of the building. However, it is unlikely the cost can be reduced to match the budgeted amount. Administrator Gronau requested the Commission consider reallocating $10,000 from the 2018 Parks and Recreation budget to the project. Discussion followed.

Member Voges moved and Member Hawker seconded a motion to reallocate $10,000 from the 2018 Parks and Recreation budget to the Restroom project. The following vote was had and taken:

Ayes: Carleton, Fritchman, Voges, Hawker
Nays: None.

B. Frisbee Golf Course

Superintendent Tibbetts provided an updated on the status of the Frisbee golf course. No action was taken.

Other Business:

Member Hawker pointed out that the swing at Paulina Johnson Park is broken. Superintendent Tibbetts will look into the issue.

Members discussed plans for the downtown packet park. The trees, fence and sign on the building will be removed and grass planted. Picnic tables will be placed in the area during the first year with more improvements to be made 2019.

Regular meetings of the Commission will be held on the third Monday of each month at 6:30 p.m.

Staff Reports:

Street and Maintenance Superintendent Tibbetts reported on the following:

1. Repairs have been completed at the Robinson Park playground.
2. The Jones Park teeter totter will be repaired once the weather warms up.

Administrator Gronau reported on the following:

1. The City Council approved a bid to construct a sidewalk along Watonwan Street from Main Street to Oakland Street and on Oakland Street along the East side of the school property. The sidewalks were recommended as part of the City’s Safe Routes to School and Active Transportation Plans.
There being no further business to conduct the meeting was duly adjourned at 6:55 p.m.

__________________________
Cody Voges, Chair

__________________________
Taylor Gronau, Acting Secretary