Pursuant to due call and notice thereof
The Park and Recreation Commission of Lake Crystal met
In the Park Shelter of Robinson Park
At 6:30 pm on Monday, May 21, 2018

Commissioners present: Amanda Carleton, John Fritchman, Cody Voges, Kristi Hawker, Mike Roll (ex-officio)

Staff present: City Administrator, Taylor Gronau; Street and Maintenance Superintendent, Dean Tibbetts

Call to Order: The meeting was called to order at 6:30 p.m. by Chair Voges

Approval of Meeting Minutes:

Member Hawker moved and Member Carleton seconded a motion to approve the minutes of the April 4, 2018 regular meeting. The following vote was had and taken:

Ayes: Carleton, Fritchman, Voges, Hawker
Nays: None.

New Business:

No new business

Old Business:

A. Robinson Park Projects

Administrator Gronau provided updates on several projects scheduled to take place in Robinson Park in 2018. The native plant garden is scheduled to begin in early June. The restroom will be demolished by City crews and the City has contracted with Barnett Construction, LLC to construct a new 14’ x 28’ restroom facility. Work is expected to begin in June and be completed in October. An 8’ wide, ADA accessible trail will be constructed. The City has contracted with M.R. Paving and Excavating, Inc. and work is scheduled to begin in early-mid June. The trail should be completed by late July. No action taken.

B. Frisbee Golf Course

Superintendent Tibbetts provided an updated on the status of the Frisbee golf course. There are currently five sponsors and we need four more. It is looking like the project will need to be delayed until 2019. No action was taken.
Other Business:

Member Roll asked whether the City should be charging a rental fee to use City park facilities. Administrator Gronau will research what other area communities of Lake Crystal’s size do and report his findings at the June meeting.

Chair Voges asked what the resolution was to the lime that had been placed on Abbott Field. Superintendent Tibbetts and Administrator Gronau reported they spoke with school officials and it appears the new lime is okay to play on. There have been no issues reported this spring. City staff and school staff will coordinate all future improvements or maintenance to City fields to ensure it is being done correctly.

Staff Reports:

Street and Maintenance Superintendent Tibbetts reported on the following:

1. Yearly maintenance is being done at all City parks and ballfields.

Administrator Gronau reported on the following:

1. The Dog Park Committee is finalizing their proposal for a dog park.
2. Several proposals have been made by the Lake Crystal Softball Association for improvements to Abbott field. A meeting of the City, School and Association will be organized to discuss the proposed improvements and coordinate efforts.

There being no further business to conduct the meeting was duly adjourned at 6:50 p.m.

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Cody Voges, Chair

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Taylor Gronau, Acting Secretary